



HUDSON OAKS

ANNUAL PROGRAM OF SERVICES

2014



Hudson Oaks, Texas maximizes its business and quality of life amenities, honors its no tax/low tax history and capitalizes on its proximity to Fort Worth.

June 27, 2013

Honorable Mayor and City Councilmembers:

The FY2013-14 proposed budget continues to fund essential programs and services; however, the budget starts the City on a path of implementation. Over the last four years the City of Hudson Oaks has developed a focused strategy by working with all of our stakeholders in the development of the City's Comprehensive Plan. The FY2013-14 budget brings into focus the implementation phases of the Comprehensive Plan and begins to allocate the necessary resources to meet community goals. This proposed budget lays the foundation for the City's overall vision in meeting our community goals.

Community Goals

1. The City will continue to operate without an ad valorem tax
2. Improve resident access to outdoor recreational activities
3. Provide quality, safe and attractive neighborhoods
4. Improve the visual integrity of Hudson Oaks' corridors
5. Make Hudson Oaks distinguishable from adjacent communities

Allocation of Resources

In order to meet the goals listed above, the FY 2013-14 budget includes the following projects and initiatives:

- Begin Engineering to improve the Oakridge Drive corridor
- Fund the replacement and rebranding of signage throughout the City
- Continue branding and marketing the City
- Purchase property for a water facility and trail near Red Eagle
- Continue to fund road maintenance
- Replace patrol vehicles
- Replace public works vehicles and equipment
- Continue to support a professional and highly trained workforce

Thank you for the opportunity to serve the City Hudson Oaks.

Respectfully,



Patrick Lawler, City Administrator

Senate Bill 656, Section 102.007 requires that the record vote of each member of the governing body by name be recorded with the approved budget as follows:

- Mayor Pat Deen – not a voting member
- Mayor Pro-Tem Tom Fitzpatrick – Aye
- Glen Sutton – absent
- Brian Lixey – Aye
- Marc Povero – Aye
- Dan David – Aye

City
Administrator's
Budget
Transmittal
Letter

Patrick Lawler

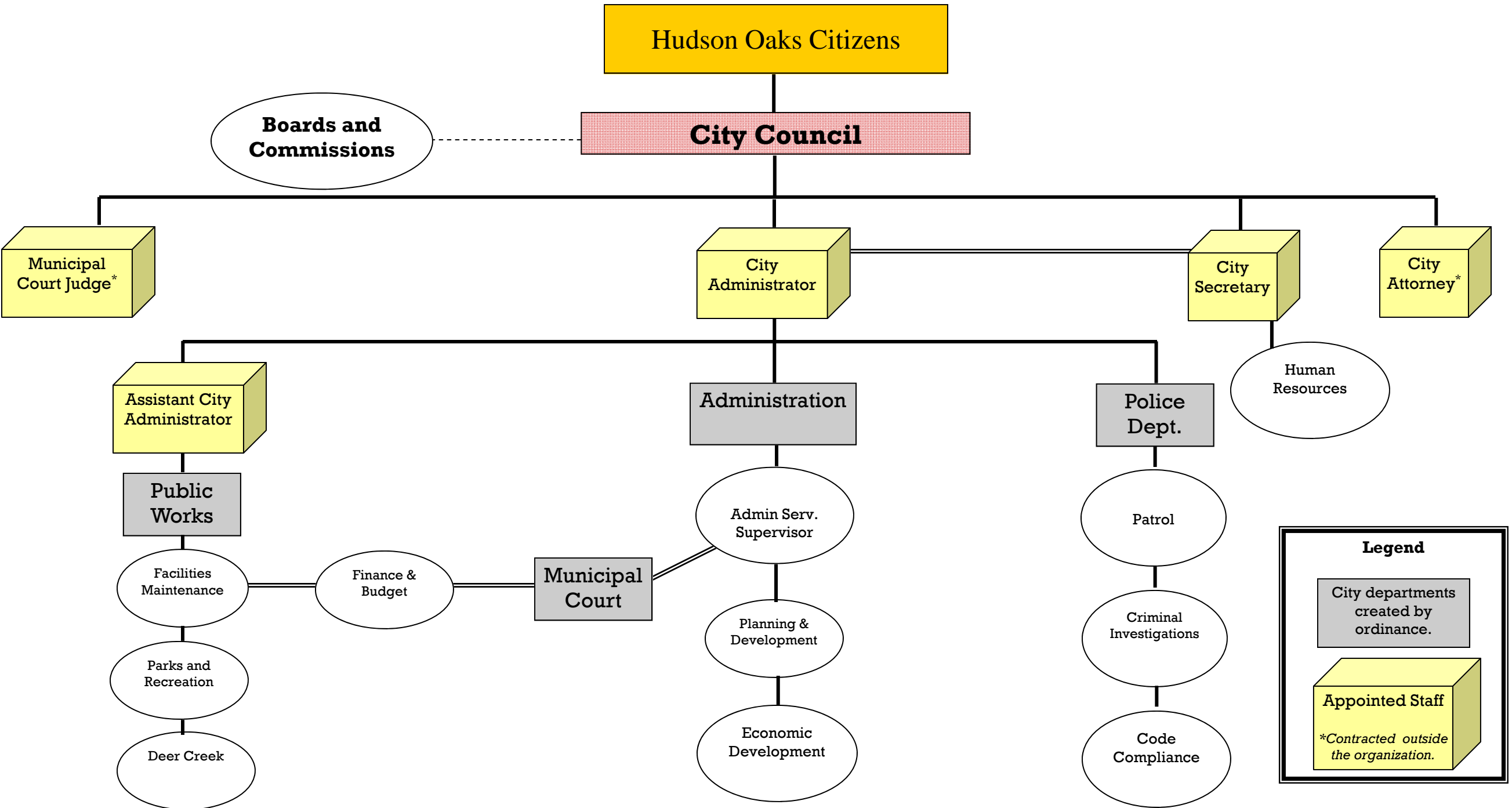
City of
Hudson Oaks

FY 2013-14

Budget

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City of Hudson Oaks Organizational Structure



**City of Hudson Oaks
General Fund Five Year Financial Plan**

	ORIGINAL 2012-13	PROJECTED 2012-13	PROPOSED 2013-14	YEAR 2 PROJECTED 2014-15	YEAR 3 PROJECTED 2015-16	YEAR 4 PROJECTED 2016-17	YEAR 5 PROJECTED 2017-18
BEGINNING BALANCE	\$ 786,640	\$ 786,640	\$ 739,470	\$ 763,157	\$ 789,864	\$ 862,230	\$ 787,559
REVENUES							
Taxes	1,601,173	1,665,220	1,715,177	1,766,632	1,819,631	1,874,220	1,930,446
Licenses & Permits	192,251	255,000	199,841	203,838	203,838	203,838	203,838
Charges for Service	1,700	2,142	3,400	2,200	2,200	2,500	2,500
Miscellaneous Revenue	29,800	20,000	18,500	18,500	18,500	18,500	18,500
Lease Revenue	19,800	19,800	19,800	19,800	19,800	19,800	19,800
Court Fines & Fees	142,000	126,832	131,000	135,000	135,000	142,000	142,000
Intergovernmental Revenue	31,436	31,436	31,436	31,436	31,436	31,436	31,436
Interest Revenue	8,000	1,500	1,100	1,500	1,500	1,500	1,500
TOTAL REVENUES	2,026,160	2,121,930	2,120,254	2,178,906	2,231,905	2,293,794	2,350,020
EXPENDITURES							
Personal Services	998,552	1,021,246	995,167	1,034,974	1,076,373	1,119,428	1,164,205
Professional Services	267,698	272,178	273,710	279,184	284,768	290,463	296,273
Supplies	25,440	23,526	26,390	26,918	27,456	28,005	28,565
Operations	198,072	186,630	199,265	203,250	207,315	211,462	215,691
Maintenance & Repairs	57,360	60,746	54,883	55,981	57,100	58,242	59,407
Capital Outlays	212,162	136,143	251,918	256,956	217,095	221,437	225,866
Debt Service	250,631	250,631	295,234	294,935	289,431	294,427	292,742
Adjustments							
TOTAL EXPENDITURES	2,009,915	1,951,100	2,096,567	2,152,198	2,159,539	2,223,464	2,282,749
Transfers to Other Funds	75,000	218,000				145,000	145,000
ENDING FUND BALANCE	\$ 727,886	\$ 739,470	\$ 763,157	\$ 789,864	\$ 862,230	\$ 787,559	\$ 709,831
Reserve Transfer							
REVENUE SURPLUS / (SHORTFALL)	(58,755)	(47,170)	23,687	26,708	72,366	(74,671)	(77,729)
30% RESERVE REQUIREMENT	35%	34%	36%	37%	41%	34%	30%

100-GENERAL FUND

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
ADMINISTRATION								
=====								
TAXES								
100-4-01420-31-1100 LOCAL SALES & USE TA	1,323,839	1,370,557	1,435,412	1,450,395	1,511,068	0	1,554,377	1,554,377
100-4-01420-31-1120 MIXED BEVERAGES TAX	4,745	5,079	4,094	5,778	3,818	0	5,800	5,800
100-4-01420-31-2100 FRANCHISE FEES	131,061	143,302	158,673	145,000	139,323	0	155,000	155,000
100-4-01420-31-2110 GAS & OIL WELL REVEN	788	0	0	0	123	0	0	0
100-4-01420-31-2200 IN-KIND PEG FEES	0	0	0	0	501	0	0	0
TOTAL TAXES	1,460,433	1,518,938	1,598,179	1,601,173	1,654,833	0	1,715,177	1,715,177
LICENSES & PERMITS								
100-4-01420-32-3100 ALCOHOLIC BEVERAGE P	1,035	1,298	853	2,000	1,120	0	1,500	1,500
TOTAL LICENSES & PERMITS	1,035	1,298	853	2,000	1,120	0	1,500	1,500
INTERGOVERNMENTAL REV.								
100-4-01420-33-1100 FEDERAL GRANT REVENU	0	0	0	0	0	0	0	0
100-4-01420-33-1120 LOCAL FEDERAL GRANT	0	0	0	0	0	0	0	0
100-4-01420-33-2100 STATE GRANT REVENUES	0	0	0	0	0	0	0	0
100-4-01420-33-2120 LOCAL STATE GRANT MA	0	0	0	0	0	0	0	0
TOTAL INTERGOVERNMENTAL REV.	0	0	0	0	0	0	0	0
CHARGES FOR SERVICE								
100-4-01410-34-2100 PRINTING & DUPLICATI	14	6	4	0	6	0	0	0
TOTAL CHARGES FOR SERVICE	14	6	4	0	6	0	0	0
INTEREST REVENUE								
100-4-01420-36-1100 GENERAL FUND INTERES	3,835	2,793	3,001	8,000	455	0	1,100	1,100
100-4-01420-36-1120 GENERAL RESERVE INTE	201	115	111	0	82	0	0	0
100-4-01420-36-1130 SALES TAX RESERVE IN	652	428	379	0	132	0	0	0
100-4-01420-36-1140 FLEX SPENDING A/C IN	0	0	0	0	0	0	0	0
TOTAL INTEREST REVENUE	4,688	3,336	3,491	8,000	669	0	1,100	1,100
MISCELLANEOUS REVENUES								
100-4-01420-38-1100 MISCELLANEOUS REVENU	35,731	9,246	17,863	29,800	17,236	0	18,500	18,500
100-4-01420-38-1200 CREDIT CARD REVENUE-	168	107	55	0	16	0	0	0
TOTAL MISCELLANEOUS REVENUES	35,899	9,353	17,917	29,800	17,251	0	18,500	18,500
LEASE REVENUE								
100-4-01420-39-4100 SPRINT GROUND LEASE	0	0	0	0	0	0	0	0
100-4-01420-39-4120 T-MOBILE GROUND LEAS	17,304	16,500	18,150	19,800	21,450	0	19,800	19,800
TOTAL LEASE REVENUE	17,304	16,500	18,150	19,800	21,450	0	19,800	19,800
TOTAL ADMINISTRATION	1,519,373	1,549,431	1,638,593	1,660,773	1,695,330	0	1,756,077	1,756,077

100-GENERAL FUND

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
MUNICIPAL COURT =====								
CHARGES FOR SERVICE								
100-4-02420-34-9100 BAD CHECK FEE	75	62	45	0	25	0	0	0
TOTAL CHARGES FOR SERVICE	75	62	45	0	25	0	0	0
FINES & FEES								
100-4-02110-35-1100 TRAFFIC FINES	111,737	98,207	78,719	118,000	95,492	0	109,210	109,210
100-4-02110-35-1200 ARREST FEES	5,583	4,802	3,357	4,000	4,294	0	4,500	4,500
100-4-02110-35-1300 COURT ADMINISTRATIVE	15,528	3,633	1,189	1,500	1,917	0	1,600	1,600
100-4-02110-35-1400 WARRANT FEES	15,903	16,491	11,273	15,000	8,552	0	12,000	12,000
100-4-02110-35-1500 COURT SPECIAL EXPENS	5,547	2,842	1,217	2,000	1,736	0	1,700	1,700
100-4-02110-35-1600 TFC FEES	2,134	1,700	1,133	1,200	1,676	0	1,660	1,660
100-4-02110-35-1700 JFCI REVENUE	456	356	235	300	328	0	330	330
100-4-02110-35-1710 CIVIL JUSTICE FEE-CO	2	2	1	0	2	0	0	0
100-4-02110-35-1720 BOND FORFEITURE	0	1,387	551	0	320	0	0	0
100-4-02110-35-1730 BOND SETTLEMENT	0	554	0	0	0	0	0	0
100-4-02110-35-1800 SEAT BELT FINES (38)	0	0	0	0	0	0	0
100-4-02110-35-1900 CREDIT CARD REVENUE-	1,902	1,198	689	0	1,016	0	0	0
100-4-02110-35-1910 OVERPAYMENT-COURT	0	0	1	0	5	0	0	0
TOTAL FINES & FEES	158,755	131,172	98,365	142,000	115,337	0	131,000	131,000
TOTAL MUNICIPAL COURT	158,830	131,234	98,410	142,000	115,362	0	131,000	131,000
PUBLIC SAFETY =====								
INTERGOVERNMENTAL REV.								
100-4-03410-33-4100 TCLEOSE EDUCATION AL	1,393	1,291	0	1,400	0	0	1,400	1,400
100-4-03410-33-4101 WALMART PUBLIC SAFET	0	0	0	0	0	0	0	0
100-4-03410-33-4102 ESD#3 BUILDING LEASE	17,655	19,260	21,486	19,836	20,328	0	19,836	19,836
100-4-03410-33-4103 WEATHERFORD FIRE ACA	0	0	11,500	10,200	10,200	0	10,200	10,200
TOTAL INTERGOVERNMENTAL REV.	19,048	20,551	32,986	31,436	30,528	0	31,436	31,436
CHARGES FOR SERVICE								
100-4-03110-34-2201 MISCELLANEOUS REVENU	0	0	0	1,200	1,783	0	1,200	1,200
100-4-03310-34-2200 ACCIDENT REPORTS	690	492	973	500	636	0	700	700
TOTAL CHARGES FOR SERVICE	690	492	973	1,700	2,419	0	1,900	1,900
FINES & FEES								
100-4-03110-35-2100 POLICE SEIZURE & FOR	0	(985)	1	0	0	0	0	0
TOTAL FINES & FEES	0	(985)	1	0	0	0	0	0
TOTAL PUBLIC SAFETY	19,738	20,058	33,960	33,136	32,947	0	33,336	33,336

100-GENERAL FUND

	2009	2010	2011	(----- 2012 -----)	(----- 2013 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PARKS & RECREATION								
=====								
CHARGES FOR SERVICE								
100-4-05110-34-1200 RECYCLE FEE-CELL PHO	0	0	0	0	0	0	0	0
100-4-05110-34-1210 WALMART PARK FUND MO	0	0	0	0	0	0	0	0
100-4-05110-34-1220 SPLASH KINGDOM PERFO	0	0	0	0	0	0	0	0
TOTAL CHARGES FOR SERVICE	0	0	0	0	0	0	0	0
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TOTAL PARKS & RECREATION	0	0	0	0	0	0	0	0
PLANNING & DEVELOPMENT								
=====								
LICENSES & PERMITS								
100-4-06110-32-3200 BUILDING PERMITS	179,921	142,100	219,205	175,000	297,100	0	184,041	184,041
100-4-06110-32-3300 OCCUPANCY PERMITS	2,233	3,100	4,200	1,783	4,300	0	2,300	2,300
100-4-06110-32-3400 SIGN PERMITS	2,484	2,562	1,791	3,394	3,675	0	3,000	3,000
100-4-06110-32-3420 BILLBOARD PERMITS	106	200	150	0	0	0	0	0
100-4-06310-32-3500 WELL PERMITS	0	100	750	0	100	0	0	0
100-4-06310-32-3600 SEPTIC PERMITS	5,750	4,100	5,740	5,934	7,590	0	4,000	4,000
100-4-06310-32-3700 HEALTH PERMITS	8,700	8,650	7,600	4,140	8,850	0	5,000	5,000
100-4-06310-32-3720 HEALTH PERMITS-LATE	0	0	0	0	0	0	0	0
TOTAL LICENSES & PERMITS	199,194	160,811	239,436	190,251	321,615	0	198,341	198,341
CHARGES FOR SERVICE								
100-4-06210-34-1100 PLAT FEES	486	(22)	1,062	1,350	4,105	0	1,500	1,500
100-4-06210-34-1120 REPLAT FEES	1,750	250	1,000	0	993	0	0	0
100-4-06210-34-1140 ZONING FEES	500	500	1,000	0	1,625	0	0	0
TOTAL CHARGES FOR SERVICE	2,736	728	3,062	1,350	6,723	0	1,500	1,500
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TOTAL PLANNING & DEVELOPMENT	201,930	161,539	242,498	191,601	328,338	0	199,841	199,841
OTHER FINANCING USES								
=====								
TOTAL OTHER FINANCING USES	0	0	0	0	0	0	0	0
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TOTAL REVENUES	1,899,870	1,862,262	2,013,461	2,027,510	2,171,976	0	2,120,254	2,120,254

Department/Division Summary:

Total Number of Full Time Staff:	5 (all partially funded in City enterprise funds)
Total Number of Part Time Staff:	0
Total Number of Seasonal Staff:	0

FY 2012-13 Major Accomplishments:

1. Completed the US180 Middle Median Landscape Project.
2. Worked to complete goals related to the comprehensive plan.
3. Proposed new and/or revised ordinances for consideration by the Planning and Zoning Commission and City Council regarding subdivision regulations, accessory uses, and carports.
4. Worked collaboratively with the East Parker County Chamber of Commerce to put on the inaugural *Boomin' 4th* Independence Day celebration and with the Parker County Hospital District to host the annual Miles 4 Mammograms 5K and Fun Run, both of which were held in Gene L. Voyles Park.
5. Managed economic development activities and development relationships.
6. Continued to work with other area agencies toward regional solutions for transportation infrastructure needs in Hudson Oaks and all of eastern Parker County.

Program of Service:

Administration includes the city administrator, assistant city administrator, city secretary, admin services supervisor, and the City's permits-court clerk.

The city administrator is the organization's chief executive officer, responsible for: supervision of the police department, economic development, planning and development, and city secretary, implementation of policies set by the City Council, and making budget recommendations to that body. The assistant city administrator supervises the public works, finance, and parks and facilities functions of the City.

The city secretary serves as the City's records official, and responds to all open records requests. This person is also responsible for issuance of all food and alcohol permits, preparation and posting of agendas for all public meetings, and providing support to the municipal court.

The admin services supervisor is responsible for the City's daily accounting, purchasing, accounts payable, and payroll, and is part of the City's budget development team. This person also serves as the city's human resources specialist, administering the health and retirement benefits programs for all employees.

The permits clerk processes all permit applications and serves as customers' first point of contact at City Hall. This person also serves as the municipal court clerk and receives payments for water service.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

Administration

Patrick Lawler

City Administrator

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Texas maximizes
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100-GENERAL FUND
 ADMINISTRATION

EXPENDITURES	(----- 2012 -----) (----- 2013 -----)							
	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
100-5-01110-51-1100 REGULAR PAY	164,186	166,512	167,756	174,564	199,787	0	164,404	164,404
100-5-01110-51-1300 OVERTIME PAY	872	460	577	2,683	515	0	837	837
100-5-01110-51-2100 MEDICAL INSURANCE	7,658	7,805	9,069	6,934	10,816	0	6,744	6,744
100-5-01110-51-2120 DENTAL INSURANCE	0	0	0	0	0	0	0	0
100-5-01110-51-2140 VISION INSURANCE	0	0	0	0	0	0	0	0
100-5-01110-51-2160 LIFE INSURANCE	0	0	0	0	105	0	0	0
100-5-01110-51-2170 DENTAL, LIFE AD&D IN	1,443	1,501	1,680	1,364	2,073	0	1,377	1,377
100-5-01110-51-2180 AD&D INSURANCE	0	0	0	0	0	0	0	0
100-5-01110-51-2190 FLEX SPENDING A/C EX	0	0	0	0	0	0	0	0
100-5-01110-51-2200 TMRS	11,548	11,608	14,874	18,975	17,250	0	19,005	19,005
100-5-01110-51-2220 HEALTH REIMBURSEMENT	5,855	5,576	6,003	4,767	7,656	0	4,414	4,414
100-5-01110-51-2240 LONGEVITY PAY	0	0	0	1,555	0	0	360	360
100-5-01110-51-2520 MEDICARE TAXES	3,733	3,742	3,908	2,442	2,816	0	2,384	2,384
100-5-01110-51-2540 UNEMPLOYMENT INSURAN	0	0	0	838	0	0	789	789
100-5-01110-51-2550 INSURANCE-P & L	6,137	6,001	3,982	0	3,901	0	0	0
100-5-01110-51-2560 WORKER'S COMPENSATIO	4,674	3,129	2,712	2,106	3,755	0	1,950	1,950
TOTAL PERSONAL SERVICES	206,107	206,335	210,560	216,228	248,674	0	202,264	202,264
PROFESSIONAL SERVICES								
100-5-01110-52-1100 CONTRACT LABOR	9,382	0	3,011	4,000	2,975	0	0	0
100-5-01110-52-1200 AUDITING & ACCOUNTIN	9,567	11,754	8,000	7,000	5,774	0	7,113	7,113
100-5-01110-52-1300 PROFESSIONAL SERVICE	104,826	97,155	159,657	86,000	74,219	0	83,237	83,237
100-5-01110-52-1400 LEGAL FEES	16,958	44,383	58,476	40,000	39,527	0	38,539	38,539
100-5-01110-52-1500 EQUIPMENT RENTAL	744	0	0	0	0	0	0	0
100-5-01110-52-1600 BUILDING INSPECTIONS	79,349	46,374	48,575	54,000	120,539	0	60,000	60,000
100-5-01110-52-1620 HEALTH INSPECTIONS	0	3,250	9,700	0	350	0	0	0
100-5-01110-52-1630 SEPTIC INSPECTIONS	0	0	0	0	0	0	0	0
100-5-01110-52-1640 CODE ENFORCEMENT	0	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	220,826	202,916	287,419	191,000	243,384	0	188,889	188,889
SUPPLIES								
100-5-01110-53-1100 GENERAL OFFICE SUPPL	3,880	6,488	2,974	4,000	3,007	0	4,000	4,000
100-5-01110-53-1200 COMPUTER SUPPLIES	1,791	4,934	1,272	2,000	6,666	0	3,000	3,000
100-5-01110-53-1300 MISCELLANEOUS SUPPLI	6,798	10,154	1,580	1,200	1,645	0	1,200	1,200
TOTAL SUPPLIES	12,470	21,576	5,827	7,200	11,317	0	8,200	8,200
OPERATIONS								
100-5-01110-54-1100 PRINTING	2,016	9,951	1,634	3,000	2,718	0	4,659	4,659
100-5-01110-54-1200 POSTAGE	1,944	2,064	2,484	3,000	1,273	0	1,330	1,330
100-5-01110-54-1400 BANK FEES	0	0	3,373	4,200	3,400	0	4,585	4,585
100-5-01110-54-2100 SEMINARS & TRAINING	5,747	8,713	3,697	9,000	4,112	0	5,641	5,641
100-5-01110-54-2110 COMMUNITY EVENTS	554	0	125	0	2,433	0	2,000	2,000
100-5-01110-54-2200 AUTO MILEAGE REIMBU	0	0	443	0	0	0	0	0
100-5-01110-54-2300 TRAVEL EXPENSE	3,189	7,172	5,470	7,000	4,455	0	3,788	3,788
100-5-01110-54-2400 MEALS & EXPENSES	3,000	4,311	3,896	3,000	2,216	0	3,587	3,587

CITY OF HUDSON OAKS
 APPROVED BUDGET
 AS OF: SEPTEMBER 30TH, 2013

100-GENERAL FUND
 ADMINISTRATION

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
100-5-01110-54-2500 CASH OVER/SHORT (36)	23	(6)	0	(1)	0	0	0
100-5-01110-54-3100 DUES & SUBSCRIPTIONS	6,744	4,873	4,743	4,500	6,498	0	6,500	6,500
100-5-01110-54-4100 TELEPHONE	9,772	8,174	6,139	7,500	12,637	0	11,000	11,000
100-5-01110-54-4200 ELECTRIC UTILITIES	6,669	10,507	5,614	12,000	10,189	0	8,000	8,000
100-5-01110-54-5400 GENERAL LIABILITY IN	55	0	0	0	0	0	0	0
100-5-01210-54-1300 ADVERTISING & LEGAL	5,556	6,191	5,412	2,500	3,680	0	2,500	2,500
100-5-01310-54-1400 ELECTION COSTS	0	3,729	4,835	5,000	119	0	5,000	5,000
100-5-01440-54-5100 SOFTWARE MAINTENANCE	17,329	14,262	26,587	13,500	14,734	0	13,500	13,500
100-5-01450-54-5300 PRE-EMPLOYMENT SCREE	0	115	250	250	179	0	250	250
TOTAL OPERATIONS	62,540	80,084	74,697	74,450	68,642	0	72,340	72,340
MAINTENANCE & REPAIRS								
100-5-01110-55-2200 OFFICE EQUIPMENT MAI	0	315	715	200	219	0	250	250
TOTAL MAINTENANCE & REPAIRS	0	315	715	200	219	0	250	250
CAPITAL OUTLAYS								
100-5-01110-56-1200 OFFICE MACHINES	9,134	7,716	6,745	10,000	7,071	0	10,000	10,000
100-5-01110-56-1300 MODULAR BUILDING	0	0	0	0	0	0	0	0
100-5-01110-56-2300 CITY HALL BUILDING	0	478	0	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	9,134	8,194	6,745	10,000	7,071	0	10,000	10,000
DEBT SERVICE								
100-5-01110-60-1001 TRANSFER OUT	0	0	0	66,160	0	0	109,900	109,900
100-5-01110-60-1200 CAPITAL LEASE - PRIN	0	(383)	0	0	0	0	0	0
100-5-01110-60-2200 CAPITAL LEASE INTERE	0	383	0	0	0	0	0	0
TOTAL DEBT SERVICE	0	0	0	66,160	0	0	109,900	109,900
TOTAL ADMINISTRATION	511,076	519,420	585,962	565,238	579,308	0	591,843	591,843

Department/Division Summary:

Total Number of Full Time Staff:	1 (partially funded in City enterprise funds)
Total Number of Part Time Staff:	0
Total Number of Seasonal Staff:	0

FY 2012-13 Major Accomplishments:

The Court has continued to increase efficiency through the use of technology to improve defendant contacts. Overall revenue per citation and collections increased year over year due to the ability to better communicate with court clients.

- Municipal Court processed 1,584 cases, cleared 1,117 cases, and sent 249 cases to warrant.
- The court clerk started teaching statewide classes on court and docket management.

Program of Service:

Municipal Court is responsible for the adjudication and processing of all violations, complaints, judgments, and settlements which a citizen or officer brings before the Court.

The duties of the court clerk include setting the court docket, processing violations, notifying defendants of their obligations, and assuring the City follows all federal and state laws for the operation of a municipal court.

With the reorganization of city staff, duties and responsibilities of the court clerk will transition during FY2013-14.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

**Municipal
Court**

Patrick Lawler

City Administrator

Chad Janicek

Assistant City
Administrator

*Hudson Oaks,
Texas maximizes
its business and
quality of life
amenities,
honors its no tax/
low tax history
and capitalizes
on its proximity
to Fort Worth.*

100-GENERAL FUND
 MUNICIPAL COURT

EXPENDITURES	(----- 2012 -----) (----- 2013 -----)							
	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
100-5-02110-51-1100 REGULAR PAY	17,207	13,764	13,618	14,666	14,302	0	11,600	11,600
100-5-02110-51-1300 OVERTIME PAY	468	461	577	3,193	371	0	3,132	3,132
100-5-02110-51-2100 MEDICAL INSURANCE	0	451	1,046	1,027	1,861	0	1,079	1,079
100-5-02110-51-2120 DENTAL INSURANCE	0	0	0	0	0	0	0	0
100-5-02110-51-2140 VISION INSURANCE	0	0	0	0	0	0	0	0
100-5-02110-51-2160 LIFE INSURANCE	0	0	0	0	0	0	0	0
100-5-02110-51-2170 DENTAL, LIFE AD&D IN	0	137	211	198	364	0	220	220
100-5-02110-51-2180 AD&D INSURANCE	0	0	0	0	0	0	0	0
100-5-02110-51-2190 FLEX SPENDING A/C EX	0	0	0	0	0	0	0	0
100-5-02110-51-2200 TMRS	691	888	1,262	1,594	1,698	0	1,341	1,341
100-5-02110-51-2220 HEALTH REIMBURSEMENT	0	294	706	706	1,192	0	706	706
100-5-02110-51-2240 LONGEVITY PAY	0	0	0	58	0	0	77	77
100-5-02110-51-2520 MEDICARE TAXES	263	547	535	213	210	0	168	168
100-5-02110-51-2540 UNEMPLOYMENT INSURAN	0	0	0	70	0	0	56	56
100-5-02110-51-2550 INSURANCE- P & L	65	267	191	0	162	0	0	0
100-5-02110-51-2560 WORKER'S COMPENSATIO	1,367	626	525	312	751	0	312	312
TOTAL PERSONAL SERVICES	20,061	17,435	18,670	22,037	20,911	0	18,691	18,691
PROFESSIONAL SERVICES								
100-5-02110-52-1100 CONTRACT LABOR	19,967	20,300	20,678	24,000	14,555	0	24,000	24,000
100-5-02110-52-1200 AUDITING & ACCOUNTIN	4,400	1,088	3,000	2,500	4,148	0	4,200	4,200
100-5-02110-52-1300 PROFESSIONAL SERVICE	0	1,388	752	0	5,662	0	0	0
TOTAL PROFESSIONAL SERVICES	24,367	22,775	24,429	26,500	24,366	0	28,200	28,200
SUPPLIES								
100-5-02110-53-1100 GENERAL OFFICE SUPPL	696	876	484	900	231	0	900	900
100-5-02110-53-1600 MUNICIPAL COURT SUPP	0	654	84	300	0	0	500	500
TOTAL SUPPLIES	696	1,530	568	1,200	231	0	1,400	1,400
OPERATIONS								
100-5-02110-54-1100 PRINTING	791	160	110	300	736	0	300	300
100-5-02110-54-1200 POSTAGE	669	1,142	983	1,000	560	0	1,000	1,000
100-5-02110-54-1300 ADVERTISING & LEGAL	70	0	0	0	0	0	0	0
100-5-02110-54-1400 ETS-3% CREDIT CARD C	0	9	0	0	0	0	0	0
100-5-02110-54-2100 SEMINARS & TRAINING	532	401	345	400	283	0	700	700
100-5-02110-54-2300 TRAVEL EXPENSE	0	143	398	200	209	0	500	500
100-5-02110-54-2400 MEALS & EXPENSES	60	405	317	400	213	0	400	400
100-5-02110-54-3100 DUES & SUBSCRIPTIONS	50	211	136	300	90	0	425	425
100-5-02110-54-4100 TELEPHONE	0	931	3,332	3,200	3,787	0	5,000	5,000
100-5-02110-54-5100 SOFTWARE MAINTENANCE	0	5,454	1,304	1,420	4,579	0	2,500	2,500
100-5-02110-54-5400 GENERAL LIABILITY IN	0	0	0	0	0	0	0	0
100-5-02110-54-7100 JURY FEES	0	(12)	18	0	36	0	0	0
TOTAL OPERATIONS	2,171	8,844	6,943	7,220	10,494	0	10,825	10,825

CITY OF HUDSON OAKS
 APPROVED BUDGET
 AS OF: SEPTEMBER 30TH, 2013

100-GENERAL FUND
 MUNICIPAL COURT

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
MAINTENANCE & REPAIRS								
100-5-02110-55-2200 OFFICE EQUIPMENT REP	0	0	0	0	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	0	0	0	0	0	0	0	0
CAPITAL OUTLAYS								
100-5-02110-56-1100 FURNITURE & FIXTURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	0	0	0	0	0	0	0	0
TOTAL MUNICIPAL COURT	47,295	50,584	50,611	56,957	56,001	0	59,116	59,116

Department/Division Summary:

Total Number of Full Time Staff:	12
Total Number of Part Time Staff:	0
Total Number of Seasonal Staff:	0

FY 2012-13 Major Accomplishments:

- The HOPD hosted its Fourth Annual Open House during National Police Week.
- The department continued the expanded format of the annual National Night Out event, hosting three different neighborhood gathering sites throughout the community.
- The HOPD assisted in the planning and execution of the Boomin' 4th celebration in conjunction with other City departments and the East Parker County Chamber of Commerce.
- Officers from the HOPD continued the tradition of participating in numerous community events including Fall Festival, Trunk or Treat, and the Diamond Oaks July 4th Parade.

Program of Service:

The chief of police (administration division) is responsible for managing the overall department, implementing departmental policies and procedures, reporting to the city administrator and City Council, and making budget recommendations for the department. The lieutenant oversees scheduling for the patrol division, all departmental training, and equipment maintenance. The lieutenant also oversees the department's fleet services and any minor internal affairs investigations.

The investigation division consists of one detective sergeant who is responsible for the filing of reports with the proper courts after an officer makes an arrest. The detective is also responsible for investigating burglaries, thefts, robberies, assaults, and other violations of state or local laws. This position is also tasked with being the department's coordinator of public events, such as National Night Out and the National Police Week Open House. The detective is also the department's coordinator for the Texas Police Chiefs Association Recognition program.

The patrol division consists of two corporals and six patrol officers. This division enforces all state and local laws, including nuisance codes, and investigates all vehicle accidents within Hudson Oaks. The patrol division also responds, with the fire department, on all EMS calls because the HOPD's officers are also certified as Emergency Care Attendants.

The property and evidence technician is responsible for the proper storage and inventory of all property or evidence that is seized by the HOPD. This person is also responsible for records maintenance and the distribution of any documents relevant to an open records request.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

Hudson Oaks
Police
Department

Brandon
Mayberry

Chief of Police

*Hudson Oaks,
Texas maximizes
its business and
quality of life
amenities,
honors it's no
tax/ low tax
history and
capitalizes on its
proximity to
Fort Worth.*

100-GENERAL FUND
 PUBLIC SAFETY

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013		
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET	
PERSONAL SERVICES									
100-5-03110-51-1100 REGULAR PAY	484,327	540,511	538,888	552,156	539,515	0	556,943	556,943	
100-5-03110-51-1300 OVERTIME PAY	28,644	32,746	36,135	23,391	31,034	0	23,258	23,258	
100-5-03110-51-1900 CERTIFICATION PAY	0	0	0	0	0	0	0	0	
100-5-03110-51-2100 MEDICAL INSURANCE	20,045	26,737	30,985	30,816	31,637	0	32,369	32,369	
100-5-03110-51-2120 DENTAL INSURANCE	0	0	0	0	0	0	0	0	
100-5-03110-51-2140 VISION INSURANCE	0	0	0	0	0	0	0	0	
100-5-03110-51-2160 LIFE INSURANCE	0	0	0	0	108	0	0	0	
100-5-03110-51-2170 DENTAL, LIFE, AD&D I	4,749	9,937	12,143	5,928	6,176	0	6,609	6,609	
100-5-03110-51-2180 AD&D INSURANCE	0	0	0	0	0	0	0	0	
100-5-03110-51-2190 FLEX SPENDING A/C EX	0	0	0	0	0	0	0	0	
100-5-03110-51-2200 TMRS	31,690	35,578	50,446	58,303	65,093	0	62,129	62,129	
100-5-03110-51-2220 HEALTH REIMBURSEMENT	19,273	19,567	21,066	21,180	21,184	0	21,186	21,186	
100-5-03110-51-2240 LONGEVITY PAY	95	0	0	4,080	0	0	4,128	4,128	
100-5-03110-51-2520 MEDICARE TAXES	9,815	8,878	11,619	7,777	7,638	0	7,822	7,822	
100-5-03110-51-2540 UNEMPLOYMENT INSURAN	0	0	0	3,758	0	0	3,758	3,758	
100-5-03110-51-2550 INSURANCE-P & L	13,306	12,511	10,877	0	11,470	0	0	0	
100-5-03110-51-2560 WORKER'S COMPENSATIO	13,494	7,510	8,655	15,000	9,011	0	15,000	15,000	
TOTAL PERSONAL SERVICES	625,438	693,976	720,814	722,389	722,868	0	733,202	733,202	
PROFESSIONAL SERVICES									
100-5-03110-52-1100 CONTRACT LABOR	0	15,000	30,000	30,000	32,810	0	30,000	30,000	
100-5-03110-52-1200 AUDITING & ACCOUNTIN	5,567	4,254	2,152	5,000	6,571	0	5,000	5,000	
TOTAL PROFESSIONAL SERVICES	5,567	19,254	32,152	35,000	39,381	0	35,000	35,000	
SUPPLIES									
100-5-03110-53-1100 GENERAL OFFICE SUPPL	3,088	2,276	2,812	3,000	3,975	0	3,000	3,000	
100-5-03110-53-1200 COMPUTER SUPPLIES	0	1,317	4,747	6,000	2,782	0	5,000	5,000	
100-5-03110-53-1400 AMMUNITION	2,129	1,662	1,538	2,000	446	0	2,000	2,000	
100-5-03110-53-1500 UNIFORMS	2,147	5,798	1,957	3,500	4,036	0	4,500	4,500	
TOTAL SUPPLIES	7,364	11,053	11,054	14,500	11,239	0	14,500	14,500	
OPERATIONS									
100-5-03110-54-1100 PRINTING	176	541	749	1,000	364	0	1,000	1,000	
100-5-03110-54-1200 POSTAGE	1,278	1,151	440	1,500	571	0	1,500	1,500	
100-5-03110-54-1300 ADVERTISING & LEGAL	74	0	0	200	0	0	200	200	
100-5-03110-54-2100 SEMINARS & TRAINING	930	2,184	2,550	4,000	1,578	0	4,000	4,000	
100-5-03110-54-2300 TRAVEL EXPENSES	511	0	623	1,000	145	0	1,000	1,000	
100-5-03110-54-2400 MEALS & EXPENSES	566	783	485	500	806	0	1,000	1,000	
100-5-03110-54-3100 DUES & SUBSCRIPTIONS	2,461	963	476	2,000	1,030	0	2,000	2,000	
100-5-03110-54-4100 TELEPHONE	10,432	19,586	21,054	19,000	21,001	0	19,000	19,000	
100-5-03110-54-4200 ELECTRIC UTILITIES	13,176	18,294	13,150	13,000	8,610	0	13,000	13,000	
100-5-03110-54-5100 SOFTWARE MAINTENANCE	4,231	270	1,588	2,000	5,091	0	2,000	2,000	
100-5-03110-54-5300 PRE-EMPLOYMENT SCREE	404	1,043	0	500	0	0	500	500	
100-5-03110-54-5400 GENERAL LIABILITY IN	0	0	0	10,000	0	0	10,000	10,000	
100-5-03110-54-6100 INMATE HOUSING	1,762	2,855	3,666	3,000	2,221	0	3,000	3,000	

100-GENERAL FUND
 PUBLIC SAFETY

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
100-5-03110-54-6300 CRIME LAB FEES	200	0	0	500	0	0	500	500
100-5-03510-54-6200 DISPATCHER	38,867	45,757	45,933	43,000	38,866	0	43,000	43,000
TOTAL OPERATIONS	75,067	93,427	90,712	101,200	80,282	0	101,700	101,700
MAINTENANCE & REPAIRS								
100-5-03110-55-1100 VEHICLE MAINTENANCE	6,263	11,401	14,165	9,000	11,138	0	6,000	6,000
100-5-03110-55-1200 GAS & OIL	17,047	24,553	21,736	20,000	20,619	0	20,000	20,000
100-5-03110-55-2100 EQUIPMENT MAINTENANC	3,169	5,599	3,348	2,000	1,711	0	2,000	2,000
100-5-03110-55-2200 OFFICE EQUIPMENT MAI	18	103	0	500	197	0	500	500
100-5-03110-55-2300 RADIO REPAIR & MAINT	685	1,139	376	2,000	640	0	2,000	2,000
TOTAL MAINTENANCE & REPAIRS	27,183	42,795	39,625	33,500	34,306	0	30,500	30,500
CAPITAL OUTLAYS								
100-5-03110-56-1300 OTHER OFFICE EQUIPME	6,199	9,330	11,868	10,000	9,641	0	10,000	10,000
100-5-03110-56-2200 VEHICLES	0	0	41,044	10,737	10,737	0	22,707	22,707
100-5-03110-56-2300 PUBLIC SAFETY BUILDI	0	210	0	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	6,199	9,540	52,912	20,737	20,378	0	32,707	32,707
DEBT SERVICE								
100-5-03110-60-1001 TRANSFER OUT/CIP-FAC	0	0	0	0	0	0	0	0
100-5-03110-60-1200 CAPITAL LEASE - PRIN	5,446	6,189	10,846	0	0	0	0	0
100-5-03110-60-2200 CAPITAL LEASE - INTE	743	0	0	0	0	0	0	0
TOTAL DEBT SERVICE	6,189	6,189	10,846	0	0	0	0	0
TOTAL PUBLIC SAFETY	753,006	876,234	958,114	927,326	908,453	0	947,609	947,609

Department/Division Summary:

Total Number of Full Time Staff:	2 (partially funded in City enterprise funds)
Total Number of Part Time Staff:	0
Total Number of Seasonal Staff:	0

FY 2012-13 Major Accomplishments:

- Oakridge Drive received repairs
- Raven Bend received an overlay
- Newell Drive was reconstructed and overlaid.
- All streets south of I-20 were crack-sealed to prevent water penetration.

Program of Service:

The streets department is responsible for management of the City's road infrastructure, for which staff conducts annual road quality assessments. Staff prioritizes roads for maintenance and construction based on funding, assessment findings, and traffic volumes.

Maintenance activities include crack sealing, pot hole patching, and road base repair. Construction activities include reconstruction, overlay, milling, and slurry sealing.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

Streets

Chad Janicek

Assistant City
Administrator

*Hudson Oaks,
Texas maximizes
its business and
quality of life
amenities,
honors its no tax/
low tax history
and capitalizes
on its proximity
to Fort Worth.*

100-GENERAL FUND
PUBLIC WORKS

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
100-5-04110-51-1100 REGULAR PAY	9,880	16,380	14,162	16,354	15,629	0	17,188	17,188
100-5-04110-51-1300 OVERTIME PAY	3,698	2,848	3,617	236	3,035	0	236	236
100-5-04110-51-2100 MEDICAL INSURANCE	0	0	88	1,027	25	0	1,079	1,079
100-5-04110-51-2160 LIFE INSURANCE	0	0	0	0	0	0	0	0
100-5-04110-51-2170 DENTAL, LIFE, AD&D I	0	0	0	198	0	0	220	220
100-5-04110-51-2180 AD&D INSURANCE	0	0	0	0	0	0	0	0
100-5-04110-51-2200 TMRS	1,869	1,189	1,739	1,778	2,175	0	1,987	1,987
100-5-04110-51-2220 HEALTH REIMBURSEMENT	0	0	0	706	0	0	706	706
100-5-04110-51-2240 LONGEVITY PAY	0	0	0	86	0	0	125	125
100-5-04110-51-2520 MEDICARE TAXES	438	589	937	237	270	0	249	249
100-5-04110-51-2540 UNEMPLOYMENT INSURAN	0	0	0	79	0	0	83	83
100-5-04110-51-2550 INSURANCE-P & L	559	3,960	5,886	0	6,040	0	0	0
100-5-04110-51-2560 WORKERS COMPENSATION	662	626	850	312	751	0	312	312
100-5-04210-51-2100 MEDICAL INSURANCE-ST	941	864	941	0	960	0	0	0
100-5-04210-51-2170 DENTAL, LIFE, AD&D I	174	185	358	0	344	0	0	0
100-5-04210-51-2220 HEALTH REIMBURSEMENT	883	633	2,170	0	2,479	0	0	0
100-5-04210-51-2521 FICA TAXES	182	0	0	0	506	0	0	0
TOTAL PERSONAL SERVICES	19,285	27,272	30,750	21,013	32,214	0	22,185	22,185
PROFESSIONAL SERVICES								
100-5-04210-52-1300 PROFESSIONAL SERVICE	37,348	11,662	11,599	8,160	43,404	0	16,000	16,000
100-5-04210-52-1500 EQUIPMENT RENTAL	0	232	2,863	3,978	2,019	0	2,500	2,500
TOTAL PROFESSIONAL SERVICES	37,348	11,894	14,462	12,138	45,423	0	18,500	18,500
OPERATIONS								
100-5-04110-54-2570 CIP-LOCAL MATCH	0	0	0	0	0	0	0	0
100-5-04210-54-4200 ELECTRIC UTILITIES	8,928	9,317	13,237	12,000	11,978	0	12,000	12,000
TOTAL OPERATIONS	8,928	9,317	13,237	12,000	11,978	0	12,000	12,000
CAPITAL OUTLAYS								
100-5-04210-56-4100 STREET SIGNS	2,248	1,147	1,441	2,550	314	0	2,600	2,600
100-5-04210-56-4200 STREET IMPROVEMENTS	95,616	86,479	89,624	93,263	213	0	119,377	119,377
100-5-04210-56-4300 STREET REPAIRS	99,935	41,153	16,654	85,612	114,577	0	87,234	87,234
TOTAL CAPITAL OUTLAYS	197,799	128,780	107,719	181,425	115,104	0	209,211	209,211
DEBT SERVICE								
100-5-04110-60-1001 TRANSER OUT/I-20 OFF	0	0	0	53,176	53,176	0	0	0
100-5-04110-60-1200 DEBT SERVICE - PRINC	0	0	0	0	0	0	51,909	51,909
100-5-04110-60-200 DEBT SERVICE - INTER	0	0	0	0	0	0	0	0
100-5-04210-60-1001 TRANSFER OUT-US 180	131,750	120,771	194,423	131,295	109,413	0	133,425	133,425
TOTAL DEBT SERVICE	131,750	120,771	194,423	184,471	162,589	0	185,334	185,334
TOTAL PUBLIC WORKS	395,109	298,034	360,591	411,047	367,308	0	447,230	447,230

Department/Division Summary:

Total Number of Full Time Staff: 2 (partially funded in City enterprise funds)
Total Number of Part Time Staff: 0
Total Number of Seasonal Staff: 0

FY 2012-13 Major Accomplishments:

The staff maintained the City's 13,000 square feet of office space throughout the year. They also maintained the lawn and landscaping at all City facilities, including Gene L. Voyles Park and all water system plants.

The department made electrical and water improvements to the park to improve the overall the space for use during special events. The City acquired an additional 8.7 acres of property east of city hall.

Program of Service:

The parks and facilities department maintains all City facilities. This includes buildings, water facilities, rights of way, park space, and road medians. This department is also responsible for maintaining HVAC units, plumbing and irrigation systems, for purchasing and maintaining inventory for janitorial services, and for assisting with logistical arrangements for all meetings and special events held at City facilities.

The facilities manager is tasked with managing mowing schedules, contract compliance for all third party vendors, and the general upkeep of all City buildings.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

**Parks and
Facilities**

Chad Janicek

Assistant City
Administrator

Danny Woolery

Facilities Manager

*Hudson Oaks,
Texas maximizes
its business and
quality of life
amenities,
honors its no tax/
low tax history
and capitalizes
on its proximity
to Fort Worth.*

100-GENERAL FUND
 PARKS & RECREATION

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
100-5-05110-51-1100 REGULAR PAY	17,074	12,685	12,593	13,112	12,499	0	13,777	13,777
100-5-05110-51-1300 OVERTIME PAY	0	1,043	830	756	368	0	757	757
100-5-05110-51-2100 MEDICAL INSURANCE	0	0	0	27	0	0	1,079	1,079
100-5-05110-51-2180 DENTAL, LIFE, AD&D I	0	0	0	198	0	0	220	220
100-5-05110-51-2200 TMRS	0	869	1,189	1,425	1,472	0	1,593	1,593
100-5-05110-51-2220 HEALTH REIMBURSEMENT	0	0	0	706	0	0	706	706
100-5-05110-51-2240 LONGEVITY PAY	0	0	0	96	0	0	115	115
100-5-05110-51-2520 MEDICARE TAXES	0	198	195	190	186	0	200	200
100-5-05110-51-2540 UNEMPLOYMENT INSURAN	0	0	0	63	0	0	66	66
100-5-05110-51-2560 WORKER'S COMPENSATIO	0	0	0	312	0	0	312	312
TOTAL PERSONAL SERVICES	17,074	14,795	14,807	16,885	14,524	0	18,825	18,825
PROFESSIONAL SERVICES								
100-5-05110-52-1100 CONTRACT LABOR	0	3,771	3,246	3,060	4,961	0	3,121	3,121
TOTAL PROFESSIONAL SERVICES	0	3,771	3,246	3,060	4,961	0	3,121	3,121
SUPPLIES								
100-5-05110-53-1100 GENERAL OFFICE SUPPL	0	0	510	1,020	210	0	1,020	1,020
100-5-05110-53-1200 COMPUTER SUPPLIES	0	0	0	1,020	950	0	1,020	1,020
TOTAL SUPPLIES	0	0	510	2,040	1,161	0	2,040	2,040
OPERATIONS								
100-5-05110-54-3100 DUES & SUBSCRIPTIONS	0	0	100	102	100	0	100	100
TOTAL OPERATIONS	0	0	100	102	100	0	100	100
MAINTENANCE & REPAIRS								
100-5-05110-55-2100 EQUIPMENT MAINTENANC	0	205	1,942	200	3,296	0	204	204
100-5-05110-55-3100 GROUNDSKEEPING	1,606	4,612	4,106	5,100	2,817	0	5,202	5,202
100-5-05110-55-3200 BUILDING MAINTENANCE	20,657	23,132	17,065	18,360	16,874	0	18,727	18,727
TOTAL MAINTENANCE & REPAIRS	22,263	27,949	23,113	23,660	22,987	0	24,133	24,133
CAPITAL OUTLAYS								
100-5-05110-56-3100 PROPERTY	0	0	176,800	0	72,063	0	0	0
TOTAL CAPITAL OUTLAYS	0	0	176,800	0	72,063	0	0	0
TOTAL PARKS & RECREATION	39,337	46,515	218,575	45,747	115,796	0	48,219	48,219

Department/Division Summary:

Total Number of Full Time Staff:	2 (partially funded in City enterprise funds)
Total Number of Part Time Staff:	0
Total Number of Seasonal Staff:	0

FY 2012-2013 Major Accomplishments:

- Recruited candidates to fill one vacated Planning and Zoning Commission seat; City Council appointed Dale Wilkins in June 2013.
- The Planning and Zoning Commission completed a rewrite of the Subdivision Ordinance.
- Created a planned development district “PD” for Splash Kingdom Wild West.
- Processed and reviewed 219 total permit applications, including 35 building permit applications (residential, commercial, and airplane hangars).

Program of Service:

This portion of the General Fund accounts for activities related to development including: building permits, certificates of occupancy, inspections, health permits and general health and safety code regulations, engineering and zoning.

As part of the development process, land owners, developers and business owners interact and meet with City staff to ensure that planned developments meet both the letter of the law and the community standard. The staff works in concert with the development community to take proposed projects through the processes of design, review, and consideration by both the Planning and Zoning Commission and City Council.

The staff also works with citizens and the development community who may need to go through the variance/waiver process seeking exceptions to the current zoning regulations.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

**Planning and
Development**

Patrick Lawler

City Administrator

*Hudson Oaks,
Texas maximizes
its business and
quality of life
amenities,
honors its no tax/
low tax history
and capitalizes
on its proximity
to Fort Worth.*

100-GENERAL FUND
 PLANNING & DEVELOPMENT

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
SUPPLIES								
100-5-06110-53-1100 GENERAL OFFICE SUPPL	0	0	0	0	0	0	0	0
100-5-06110-53-1300 MISCELLANEOUS SUPPLI	0	0	0	0	601	0	0	0
TOTAL SUPPLIES	0	0	0	0	601	0	0	0
OPERATIONS								
100-5-06110-54-1100 PRINTING	0	0	0	0	0	0	0	0
100-5-06110-54-1200 POSTAGE	0	0	0	0	0	0	0	0
100-5-06110-54-2100 SEMINARS & TRAINING	0	0	0	0	0	0	0	0
100-5-06110-54-2110 COMMUNITY EVENTS	0	0	0	0	(68)	0	0	0
100-5-06110-54-2300 TRAVEL EXPENSE	0	0	0	0	0	0	0	0
100-5-06110-54-3100 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0	0
100-5-06110-54-4100 TELEPHONE	0	0	0	0	0	0	0	0
TOTAL OPERATIONS	0	0	0	0	(68)	0	0	0
TOTAL PLANNING & DEVELOPMENT	0	0	0	0	533	0	0	0

100-GENERAL FUND
 MAYOR & CITY COUNCIL

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
SUPPLIES								
100-5-09110-53-1300 COMPUTERS & SUPPLIES	0	0	9,569	500	0	0	250	250
TOTAL SUPPLIES	0	0	9,569	500	0	0	250	250
OPERATIONS								
100-5-09110-54-1100 PRINTING	0	0	0	250	0	0	250	250
100-5-09110-54-1200 POSTAGE	0	0	0	0	0	0	0	0
100-5-09110-54-2100 SEMINARS & TRAINING	0	0	0	500	0	0	500	500
100-5-09110-54-2110 COMMUNITY EVENTS	0	0	108	0	335	0	300	300
100-5-09110-54-2200 AUTO MILEAGE REIMBUR	0	0	0	500	0	0	200	200
100-5-09110-54-2300 TRAVEL EXPENSE	0	0	1,266	600	0	0	300	300
100-5-09110-54-2400 MEALS & EXPENSES	0	0	1,182	1,000	636	0	500	500
100-5-09110-54-3100 DUES & SUBSCRIPTIONS	0	0	240	250	0	0	250	250
100-5-09110-54-4100 TELEPHONE	0	0	0	0	0	0	0	0
TOTAL OPERATIONS	0	0	2,796	3,100	971	0	2,300	2,300
TOTAL MAYOR & CITY COUNCIL								
	0	0	12,365	3,600	971	0	2,550	2,550
TOTAL EXPENDITURES								
	<u>1,745,823</u>	<u>1,790,786</u>	<u>2,186,218</u>	<u>2,009,915</u>	<u>2,028,371</u>	<u>0</u>	<u>2,096,567</u>	<u>2,096,567</u>
REVENUE OVER/ (UNDER) EXPENDITURES								
	<u>154,047</u>	<u>71,476</u>	<u>(172,757)</u>	<u>17,596</u>	<u>143,606</u>	<u>0</u>	<u>23,687</u>	<u>23,687</u>

215-COURT SECURITY FUND

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
MUNICIPAL COURT =====								
CHARGES FOR SERVICE								
215-4-02110-34-7200 COURT SECURITY FEES	3,350	2,882	2,014	3,168	2,577	0	3,168	3,168
TOTAL CHARGES FOR SERVICE	3,350	2,882	2,014	3,168	2,577	0	3,168	3,168
INTEREST REVENUE								
215-4-02110-36-1100 COURT SECURITY INTER	0	0	0	0	0	0	0	0
TOTAL INTEREST REVENUE	0	0	0	0	0	0	0	0
TOTAL MUNICIPAL COURT	3,350	2,882	2,014	3,168	2,577	0	3,168	3,168
TOTAL REVENUES	3,350	2,882	2,014	3,168	2,577	0	3,168	3,168

215-COURT SECURITY FUND
 MUNICIPAL COURT

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PROFESSIONAL SERVICES								
215-5-02110-52-1100 CONTRACT LABOR	800	30,000	0	0	500	0	0	0
TOTAL PROFESSIONAL SERVICES	800	30,000	0	0	500	0	0	0
CAPITAL OUTLAYS								
215-5-02110-56-1200 OFFICE EQUIPMENT-SEC	0	0	2,853	0	0	0	0	0
TOTAL CAPITAL OUTLAYS	0	0	2,853	0	0	0	0	0
TOTAL MUNICIPAL COURT	800	30,000	2,853	0	500	0	0	0
TOTAL EXPENDITURES	800	30,000	2,853	0	500	0	0	0
REVENUE OVER/ (UNDER) EXPENDITURES	2,550	(27,118)	(838)	3,168	2,077	0	3,168	3,168

Department/Division Summary:

Total Number of Full Time Staff:	4.00
Gen. Fund-Shared FTEs:	3.10
Total Number of Seasonal Staff:	0

FY 2012-13 Major Accomplishments:

The City of Hudson Oaks authorized a contract with Mueller Systems to automate the billing and meter reading systems throughout the City. A new resident portal will allow customers to view hourly water usage data and set individual budgets.

City crews completed the Dyegard #2 Water Improvement Project adding approximately 200,000 gallons per day to the Hudson Oaks Utility System.

Program of Service:

The water and waste water division provides Hudson Oaks water customers with a clean and dependable source of water and a reliable sewer system. In recent years the department has been tasked with increasing water production, reducing water loss, and providing a high level of service at a reasonable cost.

Over the next five years the department will take steps to: prepare for expected growth in the commercial sector by increasing capacity; reduce water use through conservation and related public education, and further diversify the community's water sources to handle an increase in demand volatility.

City of Hudson Oaks

FY 2013-14

Operating Budget

Program of Services

Water and
Wastewater
Operations

Public
Works

Patrick Lawler,
City
Administrator

Ricky King,
Water
Superintendent

*Hudson Oaks,
Texas maximizes
its business and
quality of life
amenities,
honors its no
tax/ low tax
history and
capitalizes on its
proximity to
Fort Worth.*

City of Hudson Oaks
Water/Sewer Five Year Financial Plan

	ORIGINAL 2012-13	PROJECTED 2012-13	PROPOSED 2013-14	YEAR 2 PROJECTED 2014-15	YEAR 3 PROJECTED 2015-16	YEAR 4 PROJECTED 2016-17	YEAR 5 PROJECTED 2017-18
BEGINNING BALANCE	\$ 704,852	\$ 704,852	\$ 638,338	\$ 569,411	\$ 568,908	\$ 567,711	\$ 639,121
REVENUES							
Charges for Service	1,264,193	1,314,222	1,314,222	1,353,649	1,394,258	1,436,086	1,479,168
Transfer In		-					
Dyegard Escrow and Reimbursement		-	-				
TOTAL REVENUES	1,264,193	1,314,222	1,314,222	1,353,649	1,394,258	1,436,086	1,479,168
EXPENDITURES							
Personal Services	325,483	348,522	346,615	363,946	382,143	401,250	421,313
Professional Services	72,760	85,682	72,760	74,943	78,690	82,624	86,756
Supplies	34,520	51,835	40,290	41,499	43,574	45,752	48,040
Operations	349,826	317,906	349,826	360,321	378,337	397,254	417,116
Maintenance & Repairs	55,530	59,664	60,582	62,399	65,519	68,795	72,235
Capital Outlays	50,000	41,359	116,835	25,000	25,000	15,000	10,000
Debt Fleet	30,000	29,693	28,000	28,000	28,000	28,000	14,000
Debt Service	296,074	296,074	300,241	330,044	326,192	326,000	326,000
Dyegard Escrow	-						
TOTAL EXPENDITURES	1,214,193	1,230,736	1,315,149	1,286,151	1,327,455	1,364,676	1,395,460
Transfers to Other Funds	75,000	150,000	68,000	68,000	68,000		
NET INCOME/ENDING BALANCE	\$ 679,853	\$ 638,338	\$ 569,411	\$ 568,908	\$ 567,711	\$ 639,121	\$ 722,830
REVENUE SURPLUS / (SHORTFALL)	(24,999)	(66,514)	(68,927)	(503)	(1,197)	71,410	83,709
25% RESERVE REQUIREMENT	53%	46%	41%	42%	41%	47%	52%

505-WATER FUND

	2009	2010	2011	2012			2013	
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PUBLIC WORKS								
=====								
CHARGES FOR SERVICE								
505-4-04110-34-9100 RETURNED CHECK FEE	0	0	380	0	315	0	160	160
505-4-04410-34-4100 WATER SALES	748,413	931,583	927,508	937,617	984,886	0	937,617	937,617
505-4-04410-34-4110 UTGCD-HUDSON OAKS	0	27,265	38,460	42,576	38,332	0	42,445	42,445
505-4-04410-34-4200 SERVICE CHARGES	2,390	2,074	873	2,000	2,286	0	2,000	2,000
505-4-04410-34-4300 RECONNECT FEES	1,200	1,699	3,360	2,000	1,840	0	2,000	2,000
505-4-04410-34-4400 LATE PAYMENT PENALTI	8,871	7,410	7,040	8,000	8,833	0	8,000	8,000
505-4-04410-34-4500 WATER IMPACT FEES	17,249	9,313	15,697	15,000	78,523	0	15,000	15,000
505-4-04410-34-4600 WATER TAP FEES	5,200	7,700	15,000	7,000	20,500	0	7,000	7,000
505-4-04410-34-4700 METER FEES	1,550	0	450	0	6,984	0	0	0
505-4-04410-34-4800 WIRELESS METER FEE	3,125	3,135	4,620	0	6,167	0	0	0
505-4-04410-34-4900 CREDIT CARD REVENUE-	392	4,665	659	0	1,108	0	0	0
505-4-04510-34-5100 WASTEWATER CHARGES	0	0	0	0	1,686	0	0	0
505-4-04510-34-5500 WASTEWATER IMPACT FE	0	0	0	0	0	0	0	0
TOTAL CHARGES FOR SERVICE	788,391	994,844	1,014,047	1,014,193	1,151,459	0	1,014,222	1,014,222
INTEREST REVENUE								
505-4-04110-36-1120 ENTERPRISE RESERVE I	46	5	99	0	73	0	0	0
TOTAL INTEREST REVENUE	46	5	99	0	73	0	0	0
REV CATG 37								
505-4-04410-37-1100 CONTRIBUTIONS	0	0	0	0	0	0	0	0
TOTAL REV CATG 37	0	0	0	0	0	0	0	0
MISCELLANEOUS REVENUES								
505-4-04420-38-1100 MISCELLANEOUS REVENU	0	87,947	5,050	0	868	0	0	0
TOTAL MISCELLANEOUS REVENUES	0	87,947	5,050	0	868	0	0	0
TOTAL PUBLIC WORKS	788,437	1,082,795	1,019,196	1,014,193	1,152,400	0	1,014,222	1,014,222
TOTAL REVENUES	788,437	1,082,795	1,019,196	1,014,193	1,152,400	0	1,014,222	1,014,222

505-WATER FUND
 PUBLIC WORKS

EXPENDITURES	(----- 2012 -----) (----- 2013 -----)							
	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
505-5-04110-51-1100 REGULAR PAY	218,657	250,820	244,139	246,894	255,217	0	261,816	261,816
505-5-04110-51-1300 OVERTIME PAY-P.W. DE	16,742	17,835	21,921	11,000	19,576	0	11,000	11,000
505-5-04110-51-2100 MEDICAL INSURANCE-P.	8,449	11,852	9,364	13,097	9,655	0	14,296	14,296
505-5-04110-51-2170 DENTAL, LIFE, AD&D I	1,791	2,184	1,823	2,549	1,919	0	2,919	2,919
505-5-04110-51-2190 FLEX SPENDING A/C EX	0	0	0	0	0	0	0	0
505-5-04110-51-2200 TMRS-P.W. DEPT	12,801	18,364	23,440	26,837	27,203	0	30,266	30,266
505-5-04110-51-2220 HEALTH REIMBURSEMENT	7,091	8,062	6,546	9,002	6,473	0	9,355	9,355
505-5-04110-51-2240 LONGEVITY PAY	0	0	0	1,213	0	0	901	901
505-5-04110-51-2520 MEDICARE TAXES	2,971	4,196	3,818	3,580	3,929	0	3,796	3,796
505-5-04110-51-2521 FICA TAXES	0	0	0	0	0	0	0	0
505-5-04110-51-2550 UNEMPLOYMENT INSURAN	9,552	3,960	0	7,333	0	0	8,132	8,132
505-5-04110-51-2560 WORKERS COMPENSATION	4,013	4,248	3,298	3,978	3,004	0	4,134	4,134
TOTAL PERSONAL SERVICES	282,067	321,521	314,349	325,483	326,977	0	346,615	346,615
PROFESSIONAL SERVICES								
505-5-04110-52-1100 CONTRACT LABOR	0	7,070	6,595	12,240	7,426	0	12,240	12,240
505-5-04110-52-1200 AUDITING & ACCOUNTIN	5,167	4,254	3,200	3,200	5,774	0	3,200	3,200
505-5-04110-52-1300 PROFESSIONAL SERVICE	42,784	27,794	31,381	41,000	24,308	0	41,000	41,000
505-5-04110-52-1400 LEGAL FEES	0	141	0	0	0	0	0	0
505-5-04110-52-1500 EQUIPMENT RENTAL	3,386	72	114	2,550	0	0	2,550	2,550
505-5-04110-52-1660 WELL TANK INSPECTION	4,000	5,790	0	8,160	0	0	8,160	8,160
505-5-04110-52-1700 WATER SAMPLING	6,065	7,387	6,976	5,610	3,333	0	5,610	5,610
505-5-04510-52-2100 WASTEWATER TREATMENT	0	0	0	0	72,623	0	0	0
505-5-04510-52-2101 WASTEWATER IMPACT-WE	0	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	61,402	52,507	48,267	72,760	113,465	0	72,760	72,760
SUPPLIES								
505-5-04110-53-1100 GENERAL OFFICE SUPPL	6,301	4,881	1,616	2,500	2,746	0	2,500	2,500
505-5-04110-53-1500 UNIFORMS	3,782	5,273	4,564	3,800	3,464	0	3,800	3,800
505-5-04110-53-1700 WATER SYSTEM SUPPLIE	10,793	13,534	19,513	11,220	28,808	0	16,830	16,830
505-5-04110-53-2100 CHEMICALS	6,068	9,037	6,261	8,000	7,852	0	8,160	8,160
505-5-04110-53-2200 METERS & COUPLINGS	2,037	10,993	7,934	9,000	18,973	0	9,000	9,000
TOTAL SUPPLIES	28,981	43,718	39,888	34,520	61,843	0	40,290	40,290
OPERATIONS								
505-5-04110-54-1100 PRINTING	117	3,875	6,483	3,500	4,356	0	3,500	3,500
505-5-04110-54-1200 POSTAGE	3,040	5,592	6,026	3,500	5,497	0	3,500	3,500
505-5-04110-54-1300 ADVERTISING & LEGAL	74	0	1,147	250	136	0	250	250
505-5-04110-54-1800 REIMBURSEMENT	4,583	6,052	0	0	0	0	0	0
505-5-04110-54-2100 SEMINARS & TRAINING	1,358	361	2,154	800	1,361	0	800	800
505-5-04110-54-2300 TRAVEL EXPENSES	370	219	0	500	0	0	500	500
505-5-04110-54-2400 MEALS & EXPENSES	367	1,146	295	500	350	0	500	500
505-5-04110-54-3100 DUES & SUBSCRIPTIONS	0	614	0	500	0	0	500	500
505-5-04110-54-4100 TELEPHONE	6,064	6,966	5,512	7,000	10,977	0	7,000	7,000
505-5-04110-54-4200 ELECTRIC UTILITIES	17,644	5,773	5,260	5,000	43,901	0	5,000	5,000

505-WATER FUND
 PUBLIC WORKS

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
505-5-04110-54-4220 WELL SITE UTILITIES	49,661	67,435	51,865	65,000	50,859	0	65,000	65,000
505-5-04110-54-5100 SOFTWARE MAINTENANCE	551	5,937	2,502	500	5,365	0	500	500
505-5-04110-54-5300 PRE-EMPLOYMENT SCREE	0	388	649	200	0	0	200	200
505-5-04410-54-3200 UTGCD EXPENSE	35,753	28,736	28,356	42,576	0	0	42,576	42,576
505-5-04410-54-3300 REGIONAL WATER PURCH	47,303	175,034	153,735	60,000	47,654	0	60,000	60,000
TOTAL OPERATIONS	166,886	308,128	263,982	189,826	170,456	0	189,826	189,826
MAINTENANCE & REPAIRS								
505-5-04110-55-1100 VEHICLE MAINTENANCE	2,427	6,175	4,598	7,500	2,286	0	7,650	7,650
505-5-04110-55-1200 GAS & OIL	7,762	19,151	16,686	9,690	18,443	0	9,884	9,884
505-5-04110-55-2100 EQUIPMENT MAINTENANC	1,323	3,330	330	3,000	399	0	3,000	3,000
505-5-04110-55-2200 OFFICE EQUIPMENT MAI	741	841	190	1,000	519	0	1,000	1,000
505-5-04110-55-3200 BUILDINGS	3,150	4,233	1,969	4,000	1,350	0	4,080	4,080
505-5-04110-55-4100 WATER PLANT MAINTENA	22,525	8,361	8,949	8,000	8,683	0	8,160	8,160
505-5-04110-55-4200 WATER DISTRIBUTION R	3,404	3,710	3,762	5,000	7,848	0	6,000	6,000
505-5-04110-55-4201 SEWER LINE CONSTRUCT	0	0	0	0	0	0	0	0
505-5-04110-55-4300 WATER WELL REPAIR	17,293	21,813	23,299	17,340	41,079	0	20,808	20,808
505-5-04110-55-4400 LAKES OF ALEDO EXPE (1,456)	0	0	0	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	57,172	67,614	59,783	55,530	80,608	0	60,582	60,582
DEPRECIATION & AMORTIZA								
505-5-04110-58-1200 AMORTIZATION EXPENSE	25,710	25,710	42,071	0	0	0	0	0
505-5-04410-58-1100 DEPRECIATION EXPENSE	0	0	200,670	0	0	0	0	0
TOTAL DEPRECIATION & AMORTIZA	25,710	25,710	242,741	0	0	0	0	0
DEBT SERVICE								
505-5-04110-60-1001 TRANSFER OUT/DEBT SE	69,118	157,083	201,036	296,074	203,342	0	300,241	300,241
505-5-04110-60-1200 CAPITAL LEASES - PRI	0	0	0	30,000	29,693	0	28,000	28,000
505-5-04110-60-2200 CAPITAL LEASES - INT	5,983	3,988	5,705	0	0	0	0	0
TOTAL DEBT SERVICE	75,101	161,072	206,741	326,074	233,036	0	328,241	328,241
TOTAL PUBLIC WORKS	697,318	980,270	1,175,752	1,004,193	986,385	0	1,038,314	1,038,314

505-WATER FUND

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
DEBT SERVICE								
505-5-07000-60-2100 CAPITAL OUTLAY	24,542	1,050	7,593	50,000	41,359	0	116,835	116,835
505-5-07000-60-2200 BOND INTEREST	825	66,501	54,742	0	0	0	0	0
TOTAL DEBT SERVICE	25,367	67,551	62,334	50,000	41,359	0	116,835	116,835
TOTAL	25,367	67,551	62,334	50,000	41,359	0	116,835	116,835
TOTAL EXPENDITURES	<u>722,685</u>	<u>1,047,821</u>	<u>1,238,086</u>	<u>1,054,193</u>	<u>1,027,744</u>	<u>0</u>	<u>1,155,149</u>	<u>1,155,149</u>
REVENUE OVER/ (UNDER) EXPENDITURES	<u>65,752</u>	<u>34,974</u>	<u>(218,890)</u>	<u>(39,999)</u>	<u>124,656</u>	<u>0</u>	<u>(140,927)</u>	<u>(140,927)</u>

City of Hudson Oaks
Deer Creek Five Year Financial Plan

	ORIGINAL 2012-13	PROJECTED 2012-13	PROPOSED 2013-14	YEAR 2 PROJECTED 2014-15	YEAR 3 PROJECTED 2015-16	YEAR 4 PROJECTED 2016-17	YEAR 5 PROJECTED 2017-18
BEGINNING BALANCE	\$ -	\$ -	\$ 25,927	\$ 65,125	\$ 105,703	\$ 135,187	\$ 160,661
REVENUES							
Charges for Service	172,000	172,000	172,000	177,160	177,160	177,160	177,160
Miscellaneous Revenue							
TOTAL REVENUES	<u>172,000</u>	<u>172,000</u>	<u>172,000</u>	<u>177,160</u>	<u>177,160</u>	<u>177,160</u>	<u>177,160</u>
EXPENDITURES							
Personal Services	110,204	127,225	118,002	121,542	125,188	128,944	132,812
Professional Services	-	-	-	-	-	-	-
Supplies	-	1,199	-	-	-	-	-
Operations	-	-	-	-	-	-	-
Maintenance & Repairs	8,000	11,356	8,000	8,240	8,487	8,742	9,004
Capital Outlays	-	-	-	-	-	-	-
Debt Fleet	6,800	6,293	6,800	6,800	14,000	14,000	14,000
Debt Service	-	-	-	-	-	-	-
Dyegard Escrow	-	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>125,004</u>	<u>146,073</u>	<u>132,802</u>	<u>136,582</u>	<u>147,676</u>	<u>151,686</u>	<u>155,816</u>
Transfers to Other Funds		-					
NET INCOME/ENDING BALANCE	<u>\$ 46,996</u>	<u>\$ 25,927</u>	<u>\$ 65,125</u>	<u>\$ 105,703</u>	<u>\$ 135,187</u>	<u>\$ 160,661</u>	<u>\$ 182,005</u>
REVENUE SURPLUS / (SHORTFALL)	46,996	25,927	39,198	40,578	29,484	25,474	21,344
25% RESERVE REQUIREMENT	38%	18%	49%	77%	92%	106%	117%

506-WATER FUND-DEERCREEK

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PUBLIC WORKS								
=====								
CHARGES FOR SERVICE								
506-4-04110-34-9100 RETURNND CHECK FEE	0	280	20	0	0	0	0	0
506-4-04410-34-4100 WATER SALES-DEERCREEK	0	829,955	300,330	0	0	0	0	0
506-4-04410-34-4110 UTGCD-DEERCREEK	0	16,638	6,225	0	0	0	0	0
506-4-04410-34-4200 SERVICE CHARGES	0	1,343	40	0	0	0	0	0
506-4-04410-34-4300 RECONNECT FEES	0	1,741	0	0	0	0	0	0
506-4-04410-34-4400 LATE PAYMENT PENALIT	0	11,500	4,570	0	0	0	0	0
506-4-04410-34-4500 WATER IMPACT FEES	0	0	0	0	0	0	0	0
506-4-04410-34-4600 WATER TAP FEES	0	0	0	0	0	0	0	0
506-4-04410-34-4700 METER FEES	0	0	0	0	0	0	0	0
506-4-04410-34-4800 WIRELESS METER FEE	0	0	0	0	0	0	0	0
506-4-04410-34-4900 CREDIT CARD REVENUE	0	0	0	0	0	0	0	0
506-4-04410-34-5000 ANNETTA CONTRACT CHA	0	217,000	190,750	172,000	180,749	0	172,000	172,000
506-4-04410-34-5100 ANNETTA MONTHLY OPER	0	0	0	0	28,893	0	0	0
506-4-04510-34-5100 WASTEWATER CHARGES	0	220,320	101,660	0	0	0	0	0
506-4-04510-34-5500 WASTEWATER IMPACT FE	0	0	0	0	0	0	0	0
TOTAL CHARGES FOR SERVICE	0	1,298,776	603,594	172,000	209,642	0	172,000	172,000
MISCELLANEOUS REVENUES								
506-4-04420-38-1100 MISCELLANEOUS REVENU	0	0	444	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUES	0	0	444	0	0	0	0	0
TOTAL PUBLIC WORKS	0	1,298,776	604,038	172,000	209,642	0	172,000	172,000
TOTAL REVENUES	0	1,298,776	604,038	172,000	209,642	0	172,000	172,000

506-WATER FUND-DEERCREEK
 PUBLIC WORKS

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONAL SERVICES								
506-5-04110-51-1100 REGULAR PAY-DEERCREEK	0	69,270	76,317	76,038	85,824	0	81,834	81,834
506-5-04110-51-1300 OVERTIME PAY-DEERCREEK	0	18,889	16,293	13,123	10,717	0	13,398	13,398
506-5-04110-51-2100 MEDICAL INSURANCE-AN	0	2,038	5,355	5,136	5,238	0	5,395	5,395
506-5-04110-51-2170 DENTAL, LIFE, AD&D I	0	393	1,018	988	1,029	0	1,101	1,101
506-5-04110-51-2200 TMRS-ANNETTA	0	2,879	8,086	8,265	11,034	0	9,460	9,460
506-5-04110-51-2220 HEALTH REIMBURSEMENT	0	1,471	3,678	3,530	3,531	0	3,530	3,530
506-5-04110-51-2240 LONGEVITY PAY	0	0	0	96	0	0	144	144
506-5-04110-51-2520 MEDICARE TAXES	0	649	1,334	1,103	1,373	0	1,187	1,187
506-5-04110-51-2550 UNEMPLOYMENT INSURANCE	0	0	0	365	0	0	393	393
506-5-04110-51-2560 WORKERS COMPENSATION	0	0	0	1,560	0	0	1,560	1,560
TOTAL PERSONAL SERVICES	0	95,589	112,081	110,204	118,746	0	118,002	118,002
PROFESSIONAL SERVICES								
506-5-04110-52-1100 CONTRACT LABOR-DEER	0	454	156	0	0	0	0	0
506-5-04110-52-1200 AUDITING & ACCOUNTING	0	0	3,000	0	0	0	0	0
506-5-04110-52-1300 PROFESSIONAL SERVICE	0	1,795	(40)	0	2,574	0	0	0
506-5-04110-52-1500 EQUIPMENT RENTAL-DC	0	562	0	0	0	0	0	0
506-5-04110-52-1660 WELL TANK INSPECTION	0	3,300	0	0	0	0	0	0
506-5-04110-52-1700 WATER SAMPLING-DC	0	0	0	0	890	0	0	0
506-5-04510-52-2100 WASTEWATER TREATMENT	0	137	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	6,248	3,116	0	3,464	0	0	0
SUPPLIES								
506-5-04110-53-1300 MISC SUPPLIES-DEERCREEK	0	690	0	0	570	0	0	0
506-5-04110-53-1500 UNIFORMS-DEERCREEK	0	432	1,712	0	987	0	0	0
506-5-04110-53-1700 WATER SYSTEM SUPPLIES	0	0	3,384	0	5,732	0	0	0
506-5-04110-53-2100 CHEMICALS-DEERCREEK	0	0	907	0	10,855	0	0	0
506-5-04110-53-2200 METERS & COUPLINGS	0	0	1,575	0	552	0	0	0
TOTAL SUPPLIES	0	1,122	7,578	0	18,695	0	0	0
OPERATIONS								
506-5-04110-54-1100 PRINTING-DEERCREEK	0	3,332	1,482	0	0	0	0	0
506-5-04110-54-1200 POSTAGE-DEERCREEK	0	2,946	1,500	0	12	0	0	0
506-5-04110-54-1800 REIMBURSEMENT FOR ANN	0	984,146	413,288	0	0	0	0	0
506-5-04110-54-4220 WELL SITE UTILITIES-	0	173	0	0	0	0	0	0
TOTAL OPERATIONS	0	990,596	416,270	0	12	0	0	0
MAINTENANCE & REPAIRS								
506-5-04110-55-1100 VEHICLE MAINTENANCE	0	0	212	1,000	179	0	1,000	1,000
506-5-04110-55-1200 GAS & OIL-DEERCREEK	0	4,788	9,120	7,000	10,423	0	7,000	7,000
506-5-04110-55-3100 POND MAINTENANCE-SPL	0	0	0	0	0	0	0	0
506-5-04110-55-4100 WATER PLANT MAINTENANCE	0	(0)	0	0	6,362	0	0	0
506-5-04110-55-4200 WASTEWATER PLANT MAINTENANCE	0	0	0	0	1,886	0	0	0
506-5-04110-55-4300 WASTEWATER COLLECTION	0	0	0	0	2,755	0	0	0
506-5-04110-55-4400 WATER WELL REPAIR	0	0	0	0	0	0	0	0
TOTAL MAINTENANCE & REPAIRS	0	4,788	9,332	8,000	21,606	0	8,000	8,000

506-WATER FUND-DEERCREEK
 PUBLIC WORKS

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
DEBT SERVICE								
506-5-04110-60-1001 TRANSFER OUT	0	9,993	6,293	0	0	0	0	0
506-5-04110-60-1200 CAPITAL LEASES-PRINC	0	6,293	0	6,800	6,293	0	6,800	6,800
TOTAL DEBT SERVICE	0	16,286	6,293	6,800	6,293	0	6,800	6,800
<hr/>								
TOTAL PUBLIC WORKS	0	1,114,629	554,671	125,004	168,817	0	132,802	132,802
<hr/>								
TOTAL EXPENDITURES	0	1,114,629	554,671	125,004	168,817	0	132,802	132,802
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	0	184,147	49,367	46,996	40,825	0	39,198	39,198

**City of Hudson Oaks
Dyegard Five Year Financial Plan**

	ORIGINAL 2012-13	PROJECTED 2012-13	PROPOSED 2013-14	YEAR 2 PROJECTED 2014-15	YEAR 3 PROJECTED 2015-16	YEAR 4 PROJECTED 2016-17	YEAR 5 PROJECTED 2017-18
BEGINNING BALANCE	\$ 30,287	\$ 26,037	\$ 46,981	\$ 55,062	\$ 76,150	\$ 104,514	\$ 135,275
REVENUES							
Charges for Service	232,700	244,710	1% 248,331	255,781	263,454	271,358	279,499
Miscellaneous Revenue							
TOTAL REVENUES	<u>232,700</u>	<u>244,710</u>	<u>248,331</u>	<u>255,781</u>	<u>263,454</u>	<u>271,358</u>	<u>279,499</u>
EXPENDITURES							
Personal Services	-	-	-	-	-	-	-
Professional Services	7,800	6,776	7,800	5,000	5,250	5,513	5,788
Supplies	11,500	6,639	11,500	11,845	12,437	13,059	13,712
Operations	16,600	17,759	16,600	17,098	17,953	18,851	19,793
Maintenance & Repairs	11,800	3,342	11,800	10,000	10,500	11,025	11,576
Capital Outlays			-	-	-	-	-
Debt Fleet			-	-	-	-	-
Debt Service	189,250	189,250	192,550	190,750	188,950	192,150	189,775
Audit Adjustment	-						
TOTAL EXPENDITURES	<u>236,950</u>	<u>223,766</u>	<u>240,250</u>	<u>234,693</u>	<u>235,090</u>	<u>240,597</u>	<u>240,645</u>
Transfers to Other Funds		-					
NET INCOME/ENDING BALANCE	<u>\$ 26,037</u>	<u>\$ 46,981</u>	<u>\$ 55,062</u>	<u>\$ 76,150</u>	<u>\$ 104,514</u>	<u>\$ 135,275</u>	<u>\$ 174,129</u>
REVENUE SURPLUS / (SHORTFALL)	(4,250)	20,944	8,081	21,088	28,364	30,761	38,854
25% RESERVE REQUIREMENT	11%	21%	23%	32%	44%	56%	72%

507-WATER FUND-DYEGARD

	2009	2010	2011	(----- 2012 -----)	(----- 2013 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PUBLIC WORKS								
=====								
CHARGES FOR SERVICE								
507-4-04110-34-9100 RETURNED CHECK FEE-D	0	0	0	0	0	0	0	0
507-4-04410-34-4100 WATER SALES-DYEGARD	0	251,627	239,484	230,000	228,616	0	245,631	245,631
507-4-04410-34-4200 SERVICE CHARGES-DYEG	0	0	0	0	0	0	0	0
507-4-04410-34-4300 RECONNECT FEES-DYEGA	0	0	0	0	0	0	0	0
507-4-04410-34-4400 LATE PAYMENT PENALTI	0	2,444	2,573	2,700	1,496	0	2,700	2,700
507-4-04410-34-4500 WATER IMPACT FEES-DY	0	1,723	0	0	0	0	0	0
507-4-04410-34-4600 WATER TAP FEES-DYEGA	0	500	0	0	0	0	0	0
507-4-04410-34-4700 METER FEES-DYEGARD	0	380	0	0	0	0	0	0
507-4-04410-34-4800 WIRELESS METER FEE-D	0	0	0	0	0	0	0	0
507-4-04410-34-4900 CREDIT CARD REVENUE-	0	0	0	0	0	0	0	0
507-4-04510-34-5100 WASTEWATER CHARGES-D	0	0	0	0	0	0	0	0
507-4-04510-34-5500 WASTEWATER IMPACT FE	0	0	0	0	0	0	0	0
TOTAL CHARGES FOR SERVICE	0	256,674	242,057	232,700	230,112	0	248,331	248,331
MISCELLANEOUS REVENUES								
507-4-04420-38-1100 MISCELLANEOUS REVENU	0	1,096	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUES	0	1,096	0	0	0	0	0	0
TOTAL PUBLIC WORKS	0	257,770	242,057	232,700	230,112	0	248,331	248,331
TOTAL REVENUES	0	257,770	242,057	232,700	230,112	0	248,331	248,331

507-WATER FUND-DYEGARD
 PUBLIC WORKS

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PROFESSIONAL SERVICES								
507-5-04110-52-1100 CONTRACT LABOR-DYEGA	0	0	0	0	10,678	0	0	0
507-5-04110-52-1200 AUDITING AND ACCOUNT	0	0	0	800	1,625	0	800	800
507-5-04110-52-1300 PROFESSIONAL SERVICE	0	28,136	7,025	0	4,417	0	0	0
507-5-04110-52-1400 LEGAL FEES-DYEGARD	0	7,042	2,921	5,000	2,754	0	5,000	5,000
507-5-04110-52-1500 EQUIPMENT RENTAL-DYE	0	313	0	0	0	0	0	0
507-5-04110-52-1660 WELL TANK INSPECTION	0	1,100	0	1,000	0	0	1,000	1,000
507-5-04110-52-1700 WATER SAMPLING-DYEGA	0	55	2,946	1,000	490	0	1,000	1,000
507-5-04410-52-3200 UTGCD EXPENSE-DYEGAR	0	5,749	6,537	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	42,395	19,429	7,800	19,964	0	7,800	7,800
SUPPLIES								
507-5-04110-53-1100 GENERAL OFFICE SUPPL	0	30	0	0	0	0	0	0
507-5-04110-53-1500 UNIFORMS-DYEGARD	0	0	0	0	0	0	0	0
507-5-04110-53-1700 WATER SYSTEM SUPPLIE	0	7,112	8,325	8,000	4,275	0	8,000	8,000
507-5-04110-53-2100 CHEMICALS-DYEGARD	0	2,021	3,997	3,500	2,404	0	3,500	3,500
507-5-04110-53-2200 METERS-DYEGARD	0	0	0	0	0	0	0	0
TOTAL SUPPLIES	0	9,164	12,323	11,500	6,679	0	11,500	11,500
OPERATIONS								
507-5-04110-54-1100 PRINTING-DYEGARD	0	342	943	800	948	0	800	800
507-5-04110-54-1200 POSTAGE-DYEGARD	0	435	761	800	1,533	0	800	800
507-5-04110-54-1300 ADVERTISING & LEGAL	0	0	0	0	38	0	0	0
507-5-04110-54-1800 REIMBURSEMENTS-DYEGA	0	0	0	0	0	0	0	0
507-5-04110-54-4220 WELL SITE UTILITIES-	0	19,556	15,273	15,000	18,475	0	15,000	15,000
TOTAL OPERATIONS	0	20,333	16,977	16,600	20,994	0	16,600	16,600
MAINTENANCE & REPAIRS								
507-5-04110-55-2100 EQUIPMENT MAINTENANC	0	0	0	0	0	0	0	0
507-5-04110-55-3200 BUILDINGS-DYEGARD	0	0	0	0	0	0	0	0
507-5-04110-55-4100 WATER PLANT MAINTENA	0	10,544	669	4,000	12,677	0	4,000	4,000
507-5-04110-55-4200 WATER DISTRIBUTION R	0	5,293	0	7,800	2,750	0	7,800	7,800
507-5-04110-55-4300 WATER WELL REPAIR-DY	0	0	0	0	3,746	0	0	0
TOTAL MAINTENANCE & REPAIRS	0	15,837	669	11,800	19,174	0	11,800	11,800
DEBT SERVICE								
507-5-04110-60-1001 TRANSFER OUT-DYEGARD	0	165,428	252,054	189,250	157,708	0	192,550	192,550
TOTAL DEBT SERVICE	0	165,428	252,054	189,250	157,708	0	192,550	192,550
<hr/>								
TOTAL PUBLIC WORKS	0	253,156	301,452	236,950	224,518	0	240,250	240,250
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TOTAL EXPENDITURES	0	253,156	301,452	236,950	224,518	0	240,250	240,250
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REVENUE OVER/ (UNDER) EXPENDITURES	0	4,614	(59,395)	(4,250)	5,594	0	8,081	8,081

CITY OF HUDSON OAKS
 APPROVED BUDGET
 AS OF: SEPTEMBER 30TH, 2013

510-WASTEWATER FUND

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PUBLIC WORKS								
=====								
CHARGES FOR SERVICE								
510-4-04510-34-5100 WASTEWATER CHARGES	183,420	222,902	271,811	250,000	334,045	0	300,000	300,000
510-4-04510-34-5500 WASTEWATER IMPACT FE	17,040	(9,779)	0	0	25,853	0	0	0
510-4-04510-34-5600 WASTEWATER TAP FEE	1,000	1,500	7,000	0	9,000	0	0	0
TOTAL CHARGES FOR SERVICE	201,460	214,624	278,811	250,000	368,898	0	300,000	300,000
REV CATG 37								
510-4-04410-37-1100 CONTRIBUTIONS	0	0	0	0	0	0	0	0
TOTAL REV CATG 37	0	0	0	0	0	0	0	0
TOTAL PUBLIC WORKS	201,460	214,624	278,811	250,000	368,898	0	300,000	300,000
TOTAL REVENUES	201,460	214,624	278,811	250,000	368,898	0	300,000	300,000

CITY OF HUDSON OAKS
 APPROVED BUDGET
 AS OF: SEPTEMBER 30TH, 2013

525-WATER DEBT SINKING FUND
 DEBT SERVICE

EXPENDITURES	2009	2010	2011	2012			2013	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
DEBT SERVICE								
525-5-07000-60-1100 DYEGARD DEBT PAYMENT	0	0	0	85,000	0	0	85,000	85,000
525-5-07000-60-2100 DYEGARD DEBT PAYMENT	23,452	(5,365)	(417)	104,250	52,125	0	104,250	104,250
TOTAL DEBT SERVICE	23,452	(5,365)	(417)	189,250	52,125	0	189,250	189,250
TOTAL DEBT SERVICE	23,452	(5,365)	(417)	189,250	52,125	0	189,250	189,250
TOTAL EXPENDITURES	23,452	114,633	190,533	189,250	52,125	0	189,250	189,250
REVENUE OVER/(UNDER) EXPENDITURES	(23,440)	(107,294)	(190,491)	(189,250)	(52,090)	0	(189,250)	(189,250)

CITY OF HUDSON OAKS
 APPROVED BUDGET
 AS OF: SEPTEMBER 30TH, 2013

530-REGIONAL WATER DEBT SRVC

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 -----			2013 -----	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
DEBT SERVICE =====								
INTEREST REVENUE								
530-4-07000-36-1100 RWDSF SRVC INTEREST	35	44	8,946	0	60	0	0	0
TOTAL INTEREST REVENUE	35	44	8,946	0	60	0	0	0
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TOTAL DEBT SERVICE	35	44	8,946	0	60	0	0	0
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TOTAL REVENUES	35	44	8,946	0	60	0	0	0

CITY OF HUDSON OAKS
 APPROVED BUDGET
 AS OF: SEPTEMBER 30TH, 2013

530-REGIONAL WATER DEBT SRVC
 DEBT SERVICE

EXPENDITURES	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012			2013	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
DEBT SERVICE								
530-5-07000-60-1100 BONDS - PRINCIPAL	0	0	0	245,000	0	0	245,000	245,000
530-5-07000-60-2100 BONDS - INTEREST	32,945	0	27,300	106,750	27,350	0	106,750	106,750
TOTAL DEBT SERVICE	32,945	0	27,300	351,750	27,350	0	351,750	351,750
TOTAL DEBT SERVICE	32,945	0	27,300	351,750	27,350	0	351,750	351,750
TOTAL EXPENDITURES	32,945	0	27,300	351,750	27,350	0	351,750	351,750
REVENUE OVER/(UNDER) EXPENDITURES	(32,910)	44	(18,354)	(351,750)	(27,290)	0	(351,750)	(351,750)