

Agenda

City of Hudson Oaks
210 North Lakeshore Drive
Hudson Oaks, Texas 76087
Regular City Council Meeting
Thursday
June 24, 2010

REGULAR SESSION: 7:00 p.m.

Call to order

PLEDGE OF ALLEGIANCE

1. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.
2. Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PROCLAMATIONS

A. CITIZEN COMMENTS AND ANNOUNCEMENTS

Citizens who have signed a form to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing city policy.

B. ITEMS OF COMMUNITY INTEREST

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.

C. CONSENT AGENDA

1. Consideration of the Regular City Council Meeting Minutes for May 27, 2010
2. Consideration of Special City Council Meeting Minutes for June 15, 2010

3. Consideration of Minute Order 2010-25, excusing Mayor Pro-Tem Fitzpatrick's absence from the July 22 City Council Meeting

D. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consideration of Minute Order 2010-26, appointing a mayor pro-tem for 2010-11
2. Consideration of Minute Order 2010-27, regarding use of Court Security funds for renovations of the lobby counter and installation of security measures
3. Consideration of Minute Order 2010-28, appointing members to the Planning and Zoning Commission for 2010-11

E. PUBLIC HEARING AND RELATED ITEMS

1. Second Public Hearing on voluntary annexation of the Davis property being a 1.448 acre tract of land and the Jerry Durant properties being seven tracts totaling 8.13 acres

F. STAFF/COUNCIL REPORTS

1. Police Department monthly activity report
2. Financial Dashboard Report

G. FUTURE AGENDA ITEMS

In compliance with the Texas Open Meetings Act, Council Members may request that matters of public concern be placed on a future agenda. Council Members may not discuss non-agenda items among themselves. In compliance with the Texas Open Meetings Act, city staff members may respond to questions from Council members only with statements of factual information or existing city policy.

H. EXECUTIVE SESSION

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting to receive legal advice from its attorney on any posted agenda item as permitted by law, or to discuss the following:

1. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071.
2. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072

3. Deliberation regarding gifts or donations to the City pursuant to Section 551.073
4. Personnel matters pursuant to Section 551.074 (to deliberate the appointment, employment, evaluation, reassignment or duties, discipline or dismissal of a public officer or employee)
5. Deliberation regarding security pursuant to Section 551.076
6. Deliberation regarding economic development negotiations pursuant to Section 551.087

I. DISCUSSION/ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

J. ADJOURNMENT

I, Sheila Elmore, hereby certify that notice of the above meeting was posted on the front door of the City Hall of the City of Hudson Oaks, a place readily accessible to the public at all times, on the 18st day of June 2010 at 5:00 p.m., and it remained continuously posted for at least seventy-two 72 hours immediately preceding said meeting, and that said meeting and that said notice was posted in accordance with Chapter 551 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available, requests for accommodations or interpretive services must be made forty-eight 48 hours prior to this meeting, please contact the city secretary at 682-229-2425 or fax 682-229-2429 for further information. The city attorney reserves the right to take agenda item(s) into executive session.

Sheila Elmore
City Secretary

City Council Meeting Staff Agenda Report



Minutes of the May 27, 2010 Regular City Council Meeting

Meeting date: June 24, 2010	Agenda Item #: C1	Action being considered: Approval of Minutes
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Staff Recommendation:

Review and approve the minutes of the May 27, 2010 City Council meeting.

Prior Board or Council Action:

Council has not previously acted on this item.

Background Information/Analysis:

Meeting was held at 7:00 p.m. on Thursday, May 27, 2010 at Hudson Oaks City Hall.

Financial Considerations:

None

Attachments:

Minutes of May 27, 2010 City Council Meeting

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407
Sheri.campbell@hudsonoaks.com

Sheila Elmore, city secretary
682-229-2425
Sheila.elmore@hudsonoaks.com

City Council Meeting Staff Agenda Report



Minutes

City of Hudson Oaks
210 North Lakeshore Drive
Hudson Oaks, Texas 76087
Regular City Council Meeting
Thursday
May 27, 2010

REGULAR SESSION: 7:00 p.m.

Call to order **7:03** p.m.

Present were:	Mayor	Pat Deen
	Mayor Pro-Tem	Tom Fitzpatrick
	Council Member	Tom Marquardt
	Council Member	Bill Young
	Council Member	Paula Wigley
	Council Member	Dan David
Staff:	City Administrator	Sheri Campbell-Husband
	Asst. City Administrator	Patrick Lawler
	City Secretary	Sheila Elmore
	Chief of Police	Brandon Mayberry
	City Attorney	Rob Allibon
Speakers:	Planning & Zoning Chairman	Tim Carter (impact fees)
	Developer	Wayne Lee (Airport Addition)
	V-President of Operations	Monty Reynolds (Fat Daddy's)

INSTALLATION OF UNOPPOSED CANDIDATES FOR THE MAY 8, 2010 GENERAL ELECTION

1. Resolution 2010-03
2. Certificate of election
3. Statement of elected officer
4. Oath of office

Mayor Pro-Tem Fitzpatrick made a motion to approve Resolution 2010-03, installing the unopposed candidates for the May 8, 2010 General Election. Council Member Wigley seconded the motion. All present voted "aye." Motion carried 5-0

**Mayor Deen distributed the Certificates of elections.
Parker County Judge Riley conducted the swearing-in of the unopposed candidates.**

A. CITIZEN COMMENTS AND ANNOUNCEMENTS

City Council Meeting Staff Agenda Report



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There were no citizen comments or announcements

B. ITEMS OF COMMUNITY INTEREST

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.

1. City offices closed May 31 -observance of Memorial Day

C. CONSENT AGENDA

1. Consideration of the Regular City Council Meeting Minutes for April 22, 2010
2. Consideration of Minute Order 2010-15, excusing Mayor Pat Deen's absence from the March 25 City Council meeting
3. Consideration of Resolution 2010-04, accepting the petitions for voluntary annexation of 12 tracts of land and calling public hearings

Council Member Marquardt made a motion to approve the consent agenda with correction to item #3 being 8 tracts. Council Member David seconded the motion. All present voted "aye." Motion carried 5-0

D. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consideration of Minute Order 2010-16, accepting the Capital Improvement Advisory Committee recommendation not to change the sewer/water impact fees

Council Member Wigley made a motion to approve Minute Order 2010-16, accepting the Capital Improvements Advisory Committee recommendation that no changes be made to the City's impact fees. Council Member Young seconded the motion. All present voted "aye." Motion carried 5-0

E. PUBLIC HEARING AND RELATED ITEMS

1. Public Hearing and consideration of Ordinance 2010-02, to create a Planned

City Council Meeting Staff Agenda Report



Development-Industrial Airport District-“PD-IA” zoning, being 20.18 acres situated in the J.C. Rider Survey, Abstract No. 2503, I&G.N.RR. Co. Survey, Abstract 2006, & the I&G.N.RR. Co. Survey, Abstract No. 1998 Hudson Oaks, Parker County, Texas

Assistant City Administrator provided a staff report & overview. Public hearing opened at 7:18 p.m. There was no one present to speak regarding request. Public hearing closed at 7:19 p.m.

Council Member David made a motion to adopt Ordinance 2010-02, creating a Planned Development-Industrial Airport District. Council Member Young seconded the motion. All present voted “aye.” Motion carried 5-0.

2. Public Hearing and consideration of Minute Order 2010-17, on request for a Preliminary Plat, Lots 1-3, Block A, Lots 1-6, Blocks B & C, Lots 1-8, Blocks D-J & M, Lots 1-6, Block K, Lot 1, Block N, Lot 1, Block O, total number of Lots-99, Airport Addition an addition in the City of Hudson Oaks, Parker County, Texas being 20.330 acres situated in the J.C. Rider Survey, Abstract No. 2503; I&G.N.RR. Co. Survey, Abstract No. 2006 and the I&G.N.RR. Co. Survey, Abstract No. 1998 Parker County, Texas

Assistant City Administrator presented a staff report. Public hearing opened at 7:21 p.m. There was no one present to speak against this request. Public hearing closed at 7:21 p.m.

Mayor Pro-Tem Fitzpatrick made a motion to approve Minute Order 2010-17, approving a preliminary plat for the Airport Addition. Council Member Marquardt seconded the motion. All present voted “aye.” Motion carried 5-0

3. Public Hearing and consideration of Minute Order 2010-18, on request for a Final Plat, Lots 1-8, Block J, Lots 1-8, Block K, Lots 1-6, Block L, Lots 1-8, Block M, Lot 1, Block N, Lot 1, Block O, total number of lots 32, Airport Addition Phase I an addition in the City of Hudson Oaks, Parker County, Texas being 6.471 acres situated in the J.C. Rider Co. Survey, Abstract No. 2503, I&G.N.RR. Co. Survey, Abstract No. 2006 and the I&G.N.RR. Co. Survey, Abstract No. 1998 Parker County, Texas

Assistant City Administrator gave a staff report. Public hearing opened at 7:23 p.m. There was no one present to speak regarding this request. Public hearing closed 7:26 p.m.

Mayor Pro-Tem Fitzpatrick made a motion to approve Minute Order 2010-18, denying, without prejudice, a final plat on the Airport Addition Phase I. Council Member Wigley seconded the motion. All present voted “aye.” Motion carried 5-0

4. Public Hearing and consideration of Minute Order 2010-19, on request for a Final Plat,

City Council Meeting Staff Agenda Report



Lots 1, & 3, Block A total number of lots 3, Airport Addition Phase II an addition in the City of Hudson Oaks, Texas being 5.381 acres situated in the J.C. Rider Survey, Abstract No. 2503, Parker County Texas

Assistant City Administrator gave a staff report. Public hearing opened at 7:26 p.m. There was no one present to speak regarding this request. Public hearing closed at 7:27 p.m.

Mayor Pro-Tem Fitzpatrick made a motion to approve Minute Order 2010-19, denying, without prejudice, a final plat of Airport Addition Phase II. Council Member Wigley seconded the motion. All present voted "aye." Motion carried 5-0

5. Public Hearing and consideration of Minute Order 2010-20, on a request for a Re-Plat of Lots 2R1, 2R4, and 2R5, Block 1 to Lots 2R1R1, 2R1R2, and 2R4R, and 2R5R, Block 1, A.B. Cinema Development Addition out of the Emmett Alexander Survey Abstract No. 1923, B.L. Bledsoe Survey, Abstract No. 2688, C.J. Eddleman Survey, Abstract No. 439 in the City of Hudson Oaks, Parker County, Texas (10.23 acres)

Assistant City Administrator presented a staff report. Public hearing opened at 7:34 p.m. There was no one present to speak regarding this request. Public hearing closed at 7:34 p.m.

Council Member Young made a motion to approve Minute Order 2010-20, approving a re-plat for the Cinema Development Addition. Council Member Marquardt seconded the motion. All present voted "aye." Motion carried 5-0

6. Public Hearing and consideration of Ordinance 2010-10, on a request for a Specific Use Permit to allow for a restaurant with indoor amusement on a 3.558 acre tract of land being Lot 2R1R1, Block 1 out of the Emmitt Alexander Survey, Abstract No. 1923, B.L. Bledsoe Survey, Abstract No. 2688, and the C.J. Eddleman Survey, Abstract No. 439 in the City of Hudson Oaks, Parker County Texas

Assistant City Administrator provided a staff report & overview. Public hearing opened at 8:00 p.m. There was no one present to speak against this request. Public hearing closed at 8:00 p.m.

Council Member David made a motion to adopt Ordinance 2010-10, granting a Specific Use Permit with special conditions. Council Member Marquardt seconded the motion. All present voted "aye." Motion carried 5-0

7. Public Hearing and consideration of Minute Order 2010-21, on request for approval of a Final Plat Lot, 1, Block 1, Durant Nissan Addition being a part of the David Eddleman Survey, abstract No. 440 situated in Parker County, Texas (3.99 acres)

City Council Meeting Staff Agenda Report



Assistant City Administrator provided a staff report. Public hearing opened at 8:03 p.m. There was no one present to speak regarding this request. Public hearing closed at 8:03 p.m.

Council Member Wigley made a motion to approve Minute Order 2010-21, approving a final plat for Durant Nissan Addition. Council Member David seconded the motion. All present voted “aye.” Motion carried 5-0

8. Public Hearing and consideration of Minute Order 2010-22, on request for approval of a Final Plat on Lot 1, Block 1, Durant Chevrolet Addition being part of the David Eddleman Survey, abstract No. 440 situated in the City of Hudson Oaks, Parker County, Texas (17.613 acres)

Assistant City Administrator gave a staff report. Public hearing opened at 8:08 p.m. There was no one present to speak regarding this request. Public hearing closed at 8:08 p.m.

Council Member Marquardt made a motion to approve Minute Order 2010-22, approving a final plat for the Durant Chevrolet Addition. Council Member Young seconded the motion. All present voted “aye.” Motion carried 5-0

9. Public Hearing and consideration of Minute Order 2010-23, on request for approval of a Re-Plat on Lot 1R1, Block 3 of Oakridge Addition being a re-plat of Lot 1-R, 6,7,8 and 10 in Block 3 of Oakridge Addition in the City of Hudson Oaks, Parker County, Texas, said Lot 1-R appears upon the plat recorded in Plat Cabinet A-Slide 652, and said Lots 6,7,8 and 10 appear upon the plat recorded in volume 263 page 626 of the Plat Records of Parker County, Texas and a portion of former East View Street (10.285 acres)

City Administrator presented a staff report. Public hearing opened at 8:09 p.m. There was no one present to speak against this request. Public hearing closed at 8:09 p.m.

Council Member Marquardt made a motion to approve Minute Order 2010-23, approving a re-plat for the Oakridge Addition. Council Member David seconded the motion. All present voted “aye.” Motion carried 5-0

F. STAFF/COUNCIL REPORTS

1. Police Department monthly activity report –**given by the Chief of Police**
2. Financial Dashboard Report-**given by the Assistant City Administrator**

G. FUTURE AGENDA ITEMS

City Council Meeting Staff Agenda Report



In compliance with the Texas Open Meetings Act, Council Members may request that matters of public concern be placed on a future agenda. Council Members may not discuss non-agenda items among themselves. In compliance with the Texas Open Meetings Act, city staff members may respond to questions from Council members only with statements of factual information or existing city policy.

- 1. Council Member Marquardt- his absence at the June Council meeting**
- 2. Mayor Pro-Tem Fitzpatrick- sun screens for the Council chambers**

H. EXECUTIVE SESSION

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting to receive legal advice from its attorney on any posted agenda item as permitted by law, or to discuss the following:

1. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071.
2. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072
3. Deliberation regarding gifts or donations to the City pursuant to Section 551.073
4. Personnel matters pursuant to Section 551.074 (to deliberate the appointment, employment, evaluation, reassignment or duties, discipline or dismissal of a public officer or employee)
5. Deliberation regarding security pursuant to Section 551.076
6. Deliberation regarding economic development negotiations pursuant to Section 551.087

I. DISCUSSION/ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no executive session held

J. ADJOURNMENT

Council Member Marquardt made a motion to adjourn. Meeting adjourned at 8:35 p.m.

Pat Deen, Mayor

Sheila Elmore, City Secretary

City Council Meeting Staff Agenda Report



Minutes of the June 15, 2010 Special City Council Meeting and record of Budget Workshop

Meeting date: June 24, 2010	Agenda Item #: C2	Action being considered: Approval of Minutes and record
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Staff Recommendation:

Review and approve the minutes of the June 15, 2010 City Council meeting and record of budget workshop.

Prior Board or Council Action:

Council has not previously acted on this item.

Background Information/Analysis:

Meeting was held at 6:30 p.m. on Tuesday, June 15, 2010 at Hudson Oaks City Hall.

Financial Considerations:

None

Attachments:

Minutes of June 15, 2010 Special City Council Meeting and record of budget workshop.

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407
Sheri.campbell@hudsonoaks.com

Sheila Elmore, city secretary
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Sheila.elmore@hudsonoaks.com

City Council Meeting Staff Agenda Report



Minutes

City of Hudson Oaks
210 N. Lakeshore Drive
Hudson Oaks, Texas 76087
Special City Council Meeting
Budget Workshop
Tuesday, June 15, 2010
6:30 p.m.

SPECIAL SESSION: 6:30 p.m.

Call to order at 6:40 p.m.

Present were:	Mayor	Pat Deen
	Mayor Pro-Tem	Tom Fitzpatrick
	Council Member	Bill Young
	Council Member	Tom Marquardt
	Council Member	Paula Wigley
	Council Member	Dan David
Staff:	City Administrator	Sheri Campbell-Husband
	Asst. City Administrator	Patrick Lawler
	City Secretary	Sheila Elmore
	Chief of Police	Brandon Mayberry

A. ITEMS FOR INDIVIDUAL CONSIDERATION

1. First Public Hearing on voluntary annexation of the Davis property being a 1.44 acre tract of land and the Jerry Durant properties being seven tracts totaling 8.13 acres

**Public hearing opened at 6:41 p.m. There was no one present to speak
Regarding this item. Public hearing closed at 6:41 p.m.**

2. Consideration of Minute Order 2010-24, excusing Councilmember Marquardt's absence from the June 24, 2010 City Council Meeting

Councilmember Wigley made a motion to approve Minute Order 2010-24, excusing Councilmember Marquardt's absence. Mayor Pro-Tem Fitzpatrick seconded the motion. All present voted "aye."

- B. EXECUTIVE SESSION**-Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting to receive legal advice from its attorney on any posted agenda item as permitted by law, or to discuss the following:

City Council Meeting Staff Agenda Report



- a) Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071.
- b) Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072.
- c) Deliberation regarding gifts or donations to the City pursuant to Section 551.073.
- d) Personnel matters pursuant to Section 551.074 (to deliberate the appointment, employment, evaluation, reassignment or duties, discipline or dismissal of a public officer or employee).
- e) Deliberation regarding security pursuant to Section 551.076.
- f) Deliberation regarding economic development negotiations pursuant to Section 551.087.

Adjourned to executive session at 6:42 p.m.

C. DISCUSSION/ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Discussion/Action, if any, on items discussed in executive session.

B-d- There was no action taken

D. ADJOURNMENT

Councilmember Marquardt made a motion to adjourn. Meeting adjourned at 7:12 p.m.

WORKSHOP SESSION: 6:45 p.m. OR IMMEDIATELY FOLLOWING THE SPECIAL SESSION

Workshop opened-**7:12 p.m.**

1. Budget for fiscal year 2010-2011

City Administrator and Assistant City Administrator conducted an overview presentation on a proposed General Fund 5 Year Financial Plan. Items discussed were:

- 1. Budget assumptions**
- 2. Personal service expenditures**
- 3. Operations expenditures**
- 4. Additional needs/other items to consider**
- 5. Leadership circle program**

Workshop closed- **10:00 p.m.**

Pat Deen, Mayor

Sheila Elmore, City Secretary

City Council Meeting Staff Agenda Report



Minute Order 2010-25, excusing Mayor Pro-Tem absence for July 22, 2010		
Meeting date: June 24, 2010	Agenda Item #: C3	Action being considered: Adoption of Minute Order 2010-25

Staff Recommendation:

Adopt Minute Order 2010-25, excusing Mayor Pro-Tem Tom Fitzpatrick from the July 22, 2010 regular Council meeting.

Prior Board or Council Action:

None

Background Information/Analysis:

Mayor Pro-Tem Tom Fitzpatrick will be vacationing with his family.

Per Texas Local Government Code, the City Council must take action considering formally excusing absences from meetings for any reason other than a councilmember's illness.

Financial Considerations:

None

Attachments:

None

Staff Contact:

Sheri Campbell-Husband, city administrator

682-229-2407

Sheri.campbell@hudsonoaks.com

Sheila Elmore, city secretary

682-229-2425

Sheila.elmore@hudsonoaks.com

City Council Meeting Staff Agenda Report



Minute Order 2010-26, appointing Mayor Pro-Tem		
Meeting date: June 24, 2009	Agenda Item #: D1	Action being considered: Approval of Minute Order 2010-26

Staff Recommendation:

Approve Minute Order 2010-26, appointing a mayor pro-tem for 2010-11

Prior Board or Council Action:

This is an annual appointment.

Background Information/Analysis:

Chapter 4, Section 1, Subsection b of the Texas Local Government Code (Type A General Law Cities) requires that "...at the first meeting of each new City Council, one of the Council members shall be elected president pro-tempore (i.e., mayor pro-tem) who shall hold this office for one year."

Tom Fitzpatrick has served as mayor pro-tem for 2009-10.

Financial Considerations:

None

Attachments:

None

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407
Sheri.campbell@hudsonoaks.com

Sheila Elmore, city secretary
682-229-2425
Sheila.elmore@hudsonoaks.com

City Council Meeting Staff Agenda Report



Minute Order 2010-27, authorizing staff to pay for lobby counter renovations from the Court Security Fund.		
Meeting date: June 24, 2010	Agenda Item #: D2	Action being considered: Minute Order 2010-27

Staff Recommendation:

Approve Minute Order 2010-27 authorizing staff to expend an amount not to exceed \$30,000 from dedicated Court Security funds for a design-build project to renovate the lobby counter at City Hall.

Prior Board or Council Action:

None

Background Information/Analysis:

One of the major functions performed at the front lobby counter in City Hall is the acceptance of payments. With the acceptance of payments comes a certain level of risk to both the front line employee working the lobby counter and the currency taken in daily by the City. In order to protect both the safety of the employee and the City's assets, staff worked with architects from Callahan and Freeman to design a front desk counter that would provide additional security and integrate the existing elements of the lobby into the design.

The attached design makes significant modifications to the existing lobby counter.

The renovations include:

- The addition of bullet-resistant glass with wood trim to match the existing counter top
- Modifications to the existing counter top to allow for two work stations
- The addition of a building permit submittal window, with sliding, bullet-resistant glass
- The addition of built in storage for documents and technology equipment
- Electrical conduit modifications to allow for wall mounted computer screens

Financial Considerations:

The Court Security Fund, by law, may only be used for expenditures directly related to court security. The restricted balance of these funds as of September 30, 2009 was \$28,280. In the current budget year the City has received \$2,206. Total available funds for this project are \$30,486. Callahan and Freeman has submitted a letter to the City stating that the attached design can be constructed for \$30,000.

Attachments:

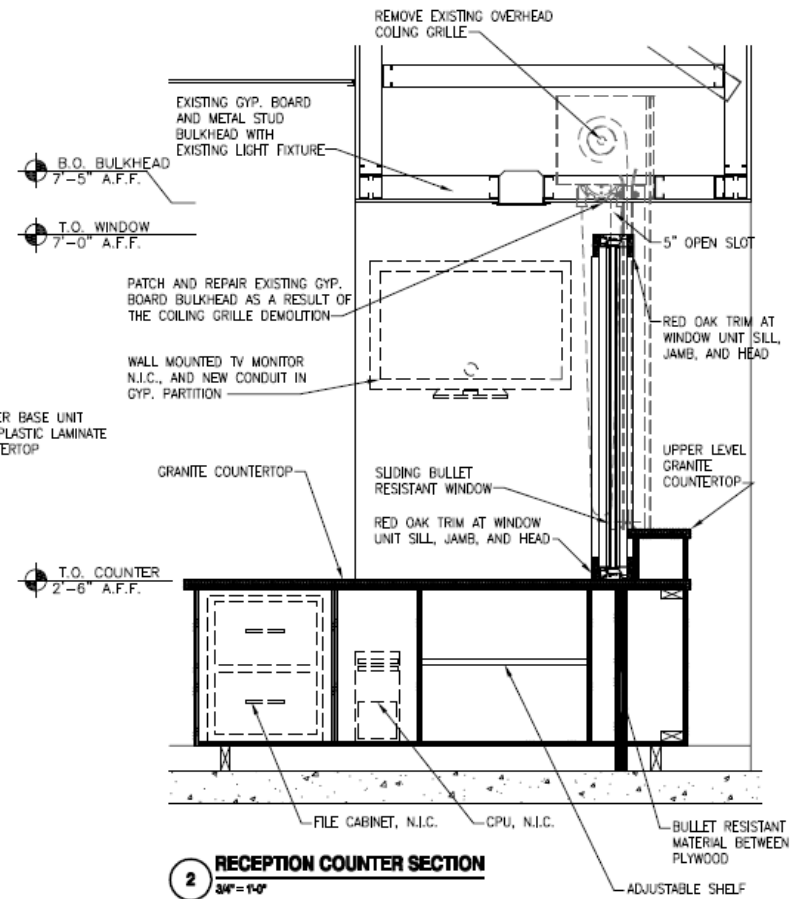
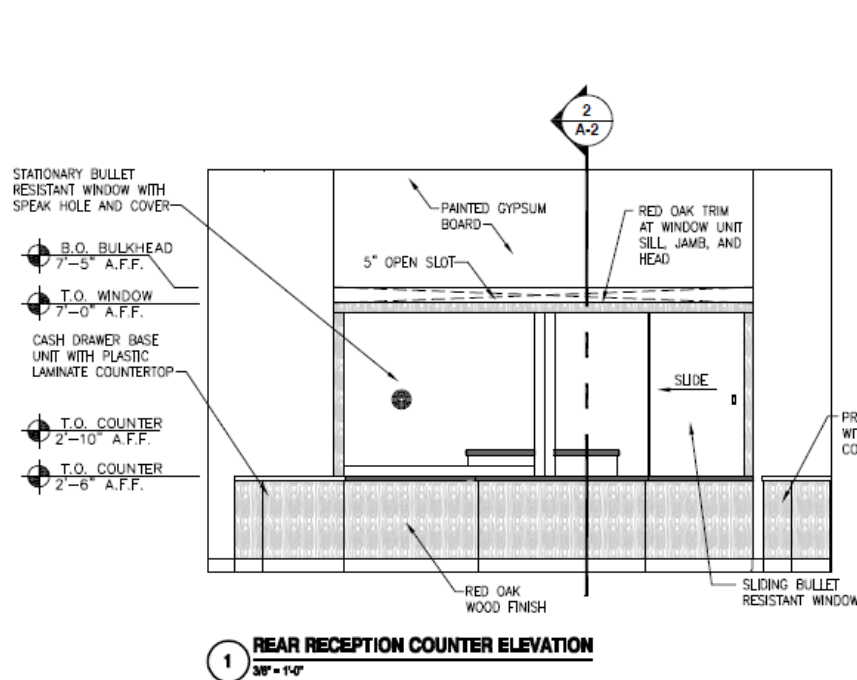
- Counter Design

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407
Sheri.campbell@hudsonoaks.com

Patrick Lawler, assistant city administrator
682-229-2408
Patrick.lawler@hudsonoaks.com

City Council Meeting Staff Agenda Report



Fab-Crete **CALLAHAN & FREEMAN ARCHITECTS**

1825 S. GARDNER BLVD., HOUSTON, TX 77060
(281) 442-1991 FAX (281) 442-1541

2100 West 23rd Street, Suite 1000
HOUSTON, TEXAS 77018
(409) 442-1945 (409) 442-1244

"The" DESIGN - BUILD TEAM

HUDSON OAKS CITY HALL
LOBBY COUNTER RENOVATIONS
HUDSON OAKS, TEXAS

DATE: 08/20/16
PROJ. NO.: 0828 SFC
DRAWN BY: BR
TITLE: RECEPTION COUNTER DETAILS
DESCRIPTION: RECEPTION COUNTER DESIGN FOR THE LOBBY RENOVATIONS

SHEET NO.
A-2
RECEPTION COUNTER ELEVATION AND SECTION
1 OF 2 SHEETS

City Council Meeting Staff Agenda Report



Minute Order 2010-28, appointing commissioners the Planning and Zoning Commission		
Meeting date: June 24, 2010	Agenda Item #: D3	Action being considered: Minute Order 2010-28

Staff Recommendation:

Adopt Minute Order 2010-28, appointing commissioners to the Planning and Zoning Commission.

Prior Board or Council Action:

City Council policy calls for applicants for board and commission to be interviewed by a panel consisting of the mayor, mayor pro-tem, city administrator, and the chair of the applicable board(s). The Interview Panel is meeting on June 23, and its recommendation will be presented to the Council at the June 24 meeting.

Background Information/Analysis:

The City's Planning and Zoning Commission has seven members serving two-year, staggered terms. This year, the terms for the commissioners in places 3, 5, 6, and 7 expired. The sitting commissioners for three of those places applied for re-appointment. The commissioner for Place 7 chose not to serve for another term.

At the June 24 meeting, Council will hear the recommendation from the Interview Panel regarding candidates for appointment to the Planning and Zoning Commission and make appointments for 2010-11.

Financial Considerations:

None

Attachments:

Staff Contact:

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682-229-2407
Sheri.campbell@hudsonoaks.com

Patrick Lawler, assistant city administrator
682-229-2408
Patrick.lawler@hudsonoaks.com

City Council Meeting Staff Agenda Report



Public Hearing regarding the petition for voluntary annexation of 8 tracts of land		
Meeting date: June 24, 2010	Agenda Item #: E1	Action being considered: Conduct Public Hearing

Staff Recommendation:

Conduct the public hearing regarding the petition for voluntary annexation of 8 tracts of land.

Prior Board or Council Action:

On January 15, 2010, the City of Hudson Oaks, Town of Annetta North, and the Davis Ranch entered into a development agreement. The agreement includes a request from the Davis Ranch for voluntary annexation into the City of Hudson Oaks. At its May 17, 2010, City Council adopted a resolution agreeing to consider the petitions for voluntary annexation for the Davis Ranch property and seven tracts of land that are part of the Durant Auto Group. Council held the first public hearing on these petitions at a June 15, 2010 Special Meeting. Council will not take action on the annexation and zoning of these tracts until the July 2010 City Council meeting.

Background Information/Analysis:

Resolution 2010-04 was adopted in May 2010. In accordance with the Davis Ranch development agreement, the resolution began the process toward voluntarily annexing 1.448 acres of the Davis property. The resolution also included a request made by Jerry Durant to voluntarily annex 7 tracts of land totaling 8.13 acres. The Durant properties include the new Hyundai dealership, the old body shop property, and two converted residential tracts north of the new dealership. The resolution declared the Council’s intent to begin the annexation process for the properties listed and called for public hearings in accordance with Chapter 6 of the Texas Local Government Code.

The Council meeting schedule below was adopted via Resolution 2010-04. It meets the State “annexation calendar” requirements for annexing all of the properties described in the resolution.

- May 27 Resolution of Intent
- June 4 Public Hearing notice published
- June 15 1st Public Hearing (Special Meeting with Budget Workshop)
- June 24 2nd Public Hearing
- July 22 Final reading on annexation ordinance

With the request for voluntary annexation, Jerry Durant specifically requested that General Commercial zoning be applied to these lots. In order to grant General Commercial zoning to the tracts described, the Planning and Zoning Commission must publish notice, hold public hearings, and make a recommendation to Council (which would have to take subsequent action). The schedule for the Planning and Zoning Commission’s zoning process (assuming the properties are annexed) will be:

- June 24 Public Notice of Zoning Change
- July 13 Public Hearing and Zoning Recommendations
- July 22 Public Hearing and Zoning Approval (City Council)

City Council Meeting Staff Agenda Report



Financial Considerations:

None

Attachments:

- Resolution 2010-04 (which describes the properties being considered for annexation)

Staff Contact:

Sheri Campbell-Husband, city administrator
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Patrick.lawler@hudsonoaks.com



RESOLUTION NO. 2010-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUDSON OAKS, TEXAS, ACCEPTING THE PETITION FOR VOLUNTARY ANNEXATION OF 8 TRACTS OF LAND, AND CALLING PUBLIC HEARINGS TO BE HELD ON THE PROPOSED ANNEXATIONS; ESTABLISHING PROCEDURES FOR THE PUBLIC HEARINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Hudson Oaks, Texas is a Type A general-law municipality located in Parker County, Texas, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, on or about January 15, 2010, the City of Hudson Oaks, Texas and the Town of Annetta North, Texas entered into development agreement relating to the Davis Ranch property, which includes a request by the property owner of a voluntary annexation by the City of Hudson Oaks of an approximate 1.448 acre portion of their property; and

WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate .985 acre tract of land from Jerry Durant, the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate .183 acre tract of land from Jerry Durant the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate 1.008 acre tract of land from Jerry Durant the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate .730 acre tract of land from Jerry Durant the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate .820 acre tract of land from Jerry Durant the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

City Council Meeting Staff Agenda Report



WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate .894 acre tract of land from Jerry Durant the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

WHEREAS, on May 13, 2010, the City of Hudson Oaks received a petition for voluntary annexation of an approximate 3.510 acre tract of land from Jerry Durant the property owner, requesting that such property be annexed into the City of Hudson Oaks; and

WHEREAS, pursuant to Section 43.028, Texas Local Government Code, a petition for voluntary annexation from a landowner is to be granted or refused by the governing body before the 30th day after the petition is filed; and

WHEREAS, the City Council desires to accept these petitions for voluntary annexation of the above referenced properties, and to direct staff to take the action required to accomplish such annexations; and

WHEREAS, state law requires two separate Public Hearings be held for each annexation; and

WHEREAS, the City Council desires to call these Public Hearings regarding the annexations, the first to be held at the Special City Council Meeting of June 15, 2010, and the second to be held at the Regular City Council Meeting on June 24, 2010.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUDSON OAKS, TEXAS:

Section 1. Acceptance of Petitions for Voluntary Annexation. The City Council hereby accepts the following petitions for voluntary annexation received by the City, and directs City staff to take the steps required to accomplish such annexations:

Approximate 1.448 acre tract out of the Davis Ranch property as more particularly described on the attached Exhibit "A";

Approximate .985 acre tract out of Crestview Acres as more particularly described on the attached Exhibit "B";

Approximate .183 acre tract out of Crestview Acres as more particularly described on the attached Exhibit "B";

Approximate 1.008 acre tract out of the Crestview Acres as more particularly described on the attached Exhibit "B";

Approximate .730 acre tract out of the Crestview Acres as more particularly described on the attached Exhibit "B";

City Council Meeting Staff Agenda Report



Approximate .820 acre tract out of the Crestview Acres as more particularly described on the attached Exhibit "B";

Approximate .894 acre tract out of the Crestview Acres as more particularly described on the attached Exhibit "B";

Approximate 3.510 acre tract out of the J.P. Binion Property as more particularly described on the attached Exhibit "B";

Section 2. Public Hearings are Called. Public Hearings regarding the above referenced annexations are hereby called as follows:

First public hearing to be held on June 15, 2010 at Special Council meeting.

Second public hearing to be held on June 24, 2010 at Regular Council meeting.

Section 3. Speaking at the Public Hearing. All citizens wishing to express their opinion regarding these annexations will be allowed to speak at these Public Hearings.

Section 4. Publication and Posting of Notice of Public Hearing. Notice of these Public Hearings shall be posted upon the website of the City of Hudson Oaks, Texas. Notices will also be published in the official newspaper of the City of Hudson Oaks as required by law.

Section 5. Submissions to the United States Justice Department. Upon completion of such annexations, the City Secretary or her designee is authorized to make such submissions as are necessary to the United States Justice Department regarding these annexations for voting purposes.

Section 6. Necessary Actions. The Mayor and the City Secretary of the City, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code in carrying out these Public Hearings, whether or not expressly authorized herein.

Section 7. Effective Date. This Resolution shall be effective upon its adoption.

PASSED, APPROVED AND EFFECTIVE on this ____ day of _____, 2010.

ATTEST:

City Secretary

Mayor

LEGAL DESCRIPTION
EXHIBIT "A"

Being a 1.448 acres tract of land out of the C.J. EDDLEMAN SURVEY, ABSTRACT No. 439, A. PIPKIN SURVEY, ABSTRACT No. 1067 and the N. HUFFMAN SURVEY ABSTRACT No. 666, all in Parker County, Texas; being a portion of the North Tract of land on that certain survey from Brent A. Mizell R.P.L.S.#1967, dated May 19, 2004; being described by metes and bounds as follows:

BEGINNING in the south occupied right of way of Bankhead Highway (paved), for the most northerly and BEGINNING corner of this tract: WHENCE the southwest corner of the said N. HUFFMAN SURVEY is calculated to bear S 32°13'26" W 2540.82 feet.

THENCE S 52°32'35" E 10.18 feet along said Bankhead Highway to the northeast corner of this tract.

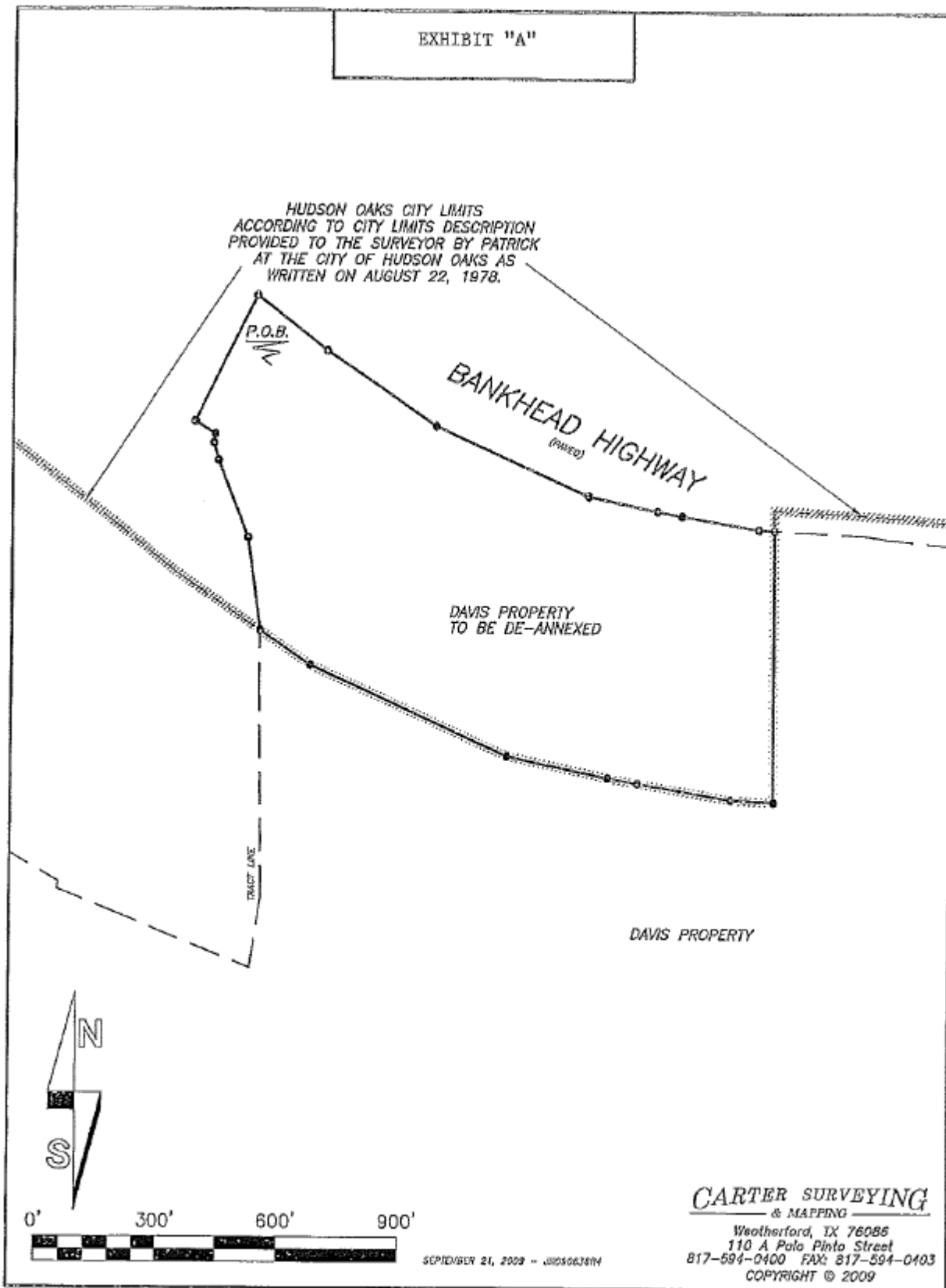
THENCE 10 feet from and parallel to the west line of said North Tract the following calls:

S 26°46'09" W 329.28 feet, to a corner of this tract.
S 59°02'10" E 55.78 feet, to a corner of this tract.
S 08°14'05" W 26.61 feet, to a corner of this tract.
S 16°06'18" E 40.60 feet, to a corner of this tract.
S 21°44'20" E 200.22 feet, to a corner of this tract.
S 07°40'23" E 226.44 feet, to a corner of this tract.
S 00°34'01" W 120.38 feet, to a corner of this tract.
S 00°51'03" E 517.16 feet, to a corner of this tract.
S 08°47'11" W 187.58 feet, to a corner of this tract.
N 68°39'45" W 357.74 feet, to a corner of this tract.
N 68°24'46" W 178.50 feet, to a corner of this tract.
N 11°29'19" E 18.82 feet, to a corner of this tract.
N 60°07'41" W 726.74 feet, to a corner of this tract.
N 43°55'58" W 601.27 feet, to a corner of this tract.
N 35°16'09" W 281.11 feet, to a corner of this tract.
S 53°19'47" W 345.80 feet, to a corner of this tract.
S 24°19'04" W 93.29 feet, to a corner of this tract.
S 17°53'52" E 63.33 feet, to a corner of this tract.
S 43°14'35" E 257.61 feet, to a corner of this tract.
N 74°07'03" E 110.81 feet, to a corner of this tract.
S 26°20'56" E 89.12 feet, to a corner of this tract.
S 06°48'07" W 203.91 feet, to a corner of this tract.
S 80°05'31" E 366.31 feet, to a corner of this tract.
SOUTH 906.26 feet more or less to the apparent north line of the ANNETTA NORTH CITY LIMITS, according to the Annetta North City Limits Map as surveyed by Cross Timbers Land Surveying on October 26, 2004, for the southeast corner of this tract.

CARTER SURVEYING
& MAPPING

Weatherford, TX 76086
110 A Palo Pinto Street
817-594-0400 FAX: 817-594-0403
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City Council Meeting Staff Agenda Report



City Council Meeting Staff Agenda Report



JERRY'S GM LTD.
WEATHERFORD TEXAS

EXHIBIT "B"

May 13, 2010

Patrick Lawler
Assistant City Administrator
210 N. Lakeshore Drive
City of Hudson Oaks
Hudson Oaks, TX 76087

Dear Patrick:

The following is a list of lots and blocks we would like to ask for voluntary annexation into Hudson Oaks as General Commercial.

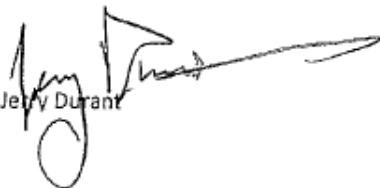
Tract 1, Block 6 Crestview Acres	.985 acres
Tract 3, Block 6 Crestview Acres	.183 acres
Tract 2, Block 6 Crestview Acres	1.008 acres
Lot 1, Block 5 Crestview Acres	.730 acres
Lot 1, Block 2 Crestview Acres	.820 acres
Lot 4, Block 5 Crestview Acres	.894 acres
Lot 7, Block 2 Oakridge Addition-east ½	.516 acres
Lot 8, Block 2 Oakridge Addition	1.033 acres
East 140' of lot 5, block 2 Oakridge Addition	.723 acres
Lot 3 and 4, block 2 Oakridge Addition	2.020 acres
Tract to J.P. Binion and wife Nell	3.510 acres

Properties to be annexed

Property to be annexed

If I need to be present at any of the meetings, please let me know. Thank you for your consideration and I look forward to hearing from you.

Yours truly,


Jerry Durant

City Council Meeting Staff Agenda Report



Police Department monthly report

Meeting date: June 24, 2010	Agenda Item #: F1	Action being considered: None
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Staff Recommendation:

None

Prior Board or Council Action:

None

Background Information/Analysis:

Chief of Police Brandon Mayberry and/or his designee will discuss with Council the statistical data attached below regarding calls for service, incidents for response, patrol, and staff training.

The Hudson Oaks Police Department participated in the statewide Click It or Ticket campaign from May 18 - June 1, 2010. The program consisted of a pre-campaign seatbelt survey May 12-14, 2010, which was followed by the enforcement campaign May 18 - June 1, 2010. The final step of the program was a post-campaign seatbelt survey from June 2- 4, 2010. The goal of the program is to raise awareness, through media presentations and enforcement, in an effort to get more people to wear their safety belts, thus reducing injuries during automobile accidents.

The pre-survey consisted of 371 vehicles, observed having a compliance rate of 76% of the drivers and passengers wearing their seatbelts. The post-survey report consisted of the same number of vehicles, observed having a compliance rate of 88%. The numbers showed an increase in compliance, which was the overall objective during this campaign. After the department completed all of the program requirements, Chief Mayberry submitted the required reports to the Texas Department of Transportation in order for the department to become eligible for a \$4,000 grant to be used for traffic safety equipment.

Financial Considerations:

None

Attachments:

Police Department report for May 2010

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407

Sheri.campbell@hudsonoaks.com

Brandon Mayberry, chief of police
682-229-2421

Brandon.mayberry@hudsonoaks.com

City Council Meeting Staff Agenda Report



Hudson Oaks Police Department Monthly Activity Report May 2010

Calls for Service	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
FY 08-09	720	1,090	1,167	843	777	986	938	874	1,094	961	909	913	11,272
FY 09-10	852	1,102	909	1,044	901	925	845	1,133					7,711

Calls Dispatched	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
FY 08-09*	53	59	44	55	44	67	81	59	71	68	68	72	741
FY 089-10	91	100	108	82	87	103	101	136					808

Incidents Reported	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
FY 08-09	35	32	35	31	25	35	40	33	37	44	39	27	413
FY 09-10	29	27	29	37	32	35	29	33					251

Arrests Made	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
FY 08-09	28	16	15	14	16	24	32	29	32	21	27	19	273
FY 09-10	13	18	14	14	23	25	29	21					157

Accidents Worked	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
FY 08-09	5	7	1	1	4	8	8	5	7	6	12	5	69
FY 09-10	10	8	8	5	5	4	7	3					50

Monthly Call/Incident Frequency	
Alarms	13
Animals	10
Disturbance	4
DWI	2
Assault	2
Burglary	5 Residential
Drug Offense	5
Agency Assist	9

Monthly Training Hours			
Course	Total Hrs	# Officers	Comments
Identity Theft	16	2	
Administration	6	1	
Use of Force	32	4	

Community Outreach/Public Education Programs Held
May 18, 2010-June 1, 2010 Click It or Ticket Campaign

Definitions

1. Calls for Service - Each activity conducted by an officer is a call for service. This includes dispatched calls and officer-initiated activities.
2. Incident Reported- Anytime a crime is committed and requires investigation an Incident Report is generated.
3. Arrests Made - Refers to the number of times per month when an officer takes someone to jail on any offense.
4. Accident Worked - Any motor vehicle accident to which the HOPD responds, whether on highway or surface street.
5. Agency Assist - The number of Calls for Service in which HOPD officers were responding to requests for assistance from another agency.

City Council Meeting Staff Agenda Report



Staff report on the City's Financial Dashboard		
Meeting date: June 24, 2010	Agenda Item #: F2	Action being considered: None

Staff Recommendation:

None

Prior Board or Council Action:

The financial dashboard is presented to the City Council on a monthly basis.

Background Information/Analysis:

The reported Dashboard is for the period ending May 31, 2010. Staff will give a related report at the City Council meeting.

The Financial Dashboard includes:

- Summary of revenue and expenditures
- Summary of water and wastewater use and revenue (No change)
- Summary of economic development and investment activities

Financial Considerations:

None

Attachments:

Dashboard

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407
Sheri.campbell@hudsonoaks.com

Patrick Lawler, director of operations
682-229-2408
Patrick.lawler@hudsonoaks.com

City Council Meeting Staff Agenda Report



CITY OF HUDSON OAKS
FY 2009 - COUNCIL STRATEGIC DASHBOARD

PERIOD ENDING: May 31, 2010

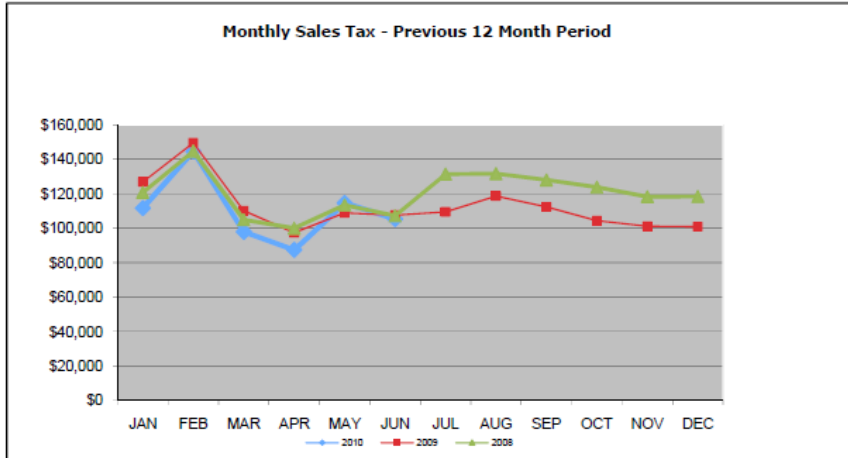
FINANCIAL OVERVIEW

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FINANCIAL SUMMARY

KEY REVENUE SOURCES

DESCRIPTION	BUDGETED REVENUE	YTD ACTUAL REVENUE	% of Budget	BUDGETED EXPENDITURE	YTD ACTUAL EXPENDITURE	% of Budget	REVENUE SOURCE	BUDGETED REVENUE	YTD ACTUAL	% of Budget
General Fund	1,850,936	1,232,549	67%	1,811,218	1,136,207	63%	Sales Tax	1,280,843	862,278	67%
Enterprise Fund	-	-	0%	-	-	-	Franchise Fees	120,000	114,056	95%
Water Fund	719,500	407,435	57%	595,415	467,245	78%	Licenses & Permits	190,817	101,998	53%
Wastewater Fund	217,500	120,157	55%	110,000	77,472	70%	Court Fines	162,636	88,942	55%
Debt Service Sinking Fund	-	-	-	580,216	316,130	54%	Water & Wastewater	937,000	527,592	56%
Police Seizure Fund	-	-	-	-	-	-				
Court Technology Fund	2,278	949	42%	-	-	-				
Court Security Fund	2,278	949	42%	-	-	-				
	-	-	-	-	-	-				
TOTAL	\$ 2,792,492	\$ 1,762,039	63%	\$ 3,096,849	\$ 1,997,053	64%	TOTAL	\$ 2,691,296	\$ 1,694,866	63%



ACTUAL VS HISTORICAL REVENUE RECEIPT TRENDS

FUND	HISTORICAL	ACTUAL
General	68.00%	66.59%
Water	54.08%	56.63%
Wastewater	65.46%	55.24%

REVENUES COMPARISON YEAR TO DATE VS. YEAR TO DATE LAST YEAR

GENERAL FUND	↓
WATER FUND	↑
WASTEWATER FUND	↓

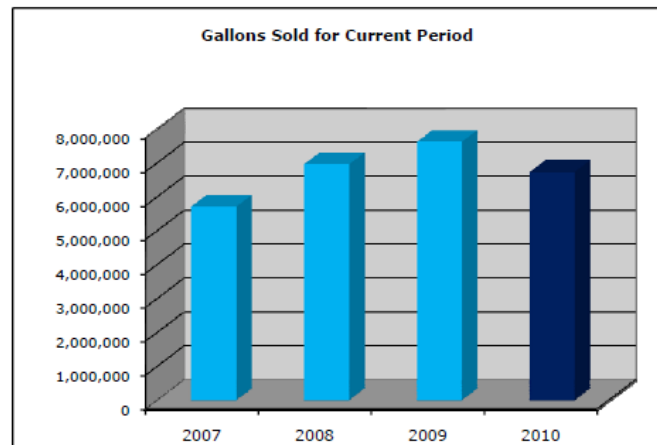
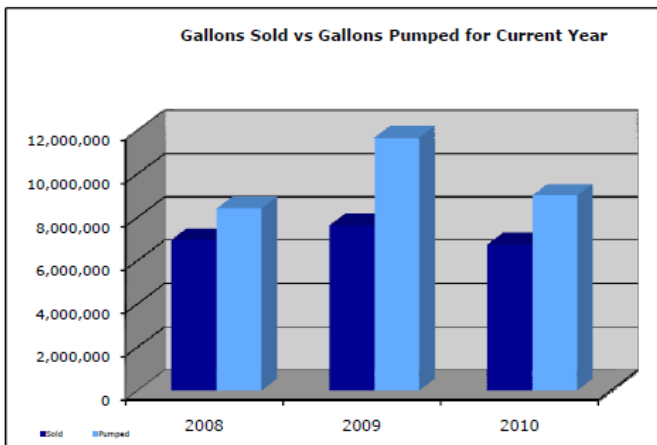
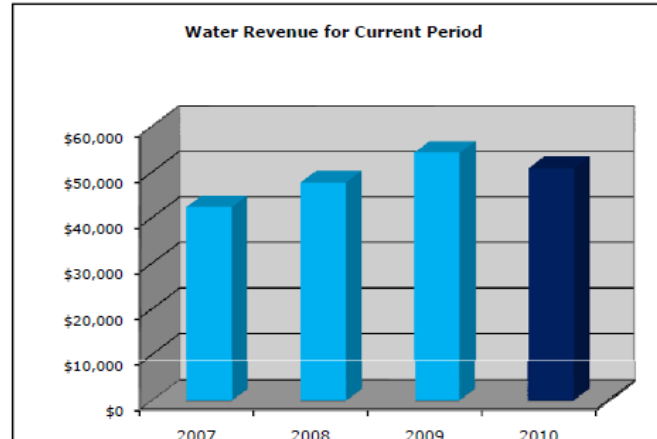
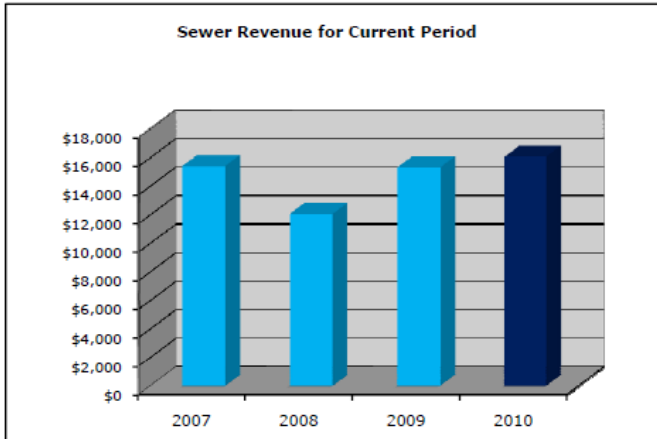
City Council Meeting Staff Agenda Report



**CITY OF HUDSON OAKS
FY 2009 - COUNCIL STRATEGIC DASHBOARD**

PERIOD ENDING: MAY 31, 2010

WATER SYSTEM
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City Council Meeting Staff Agenda Report

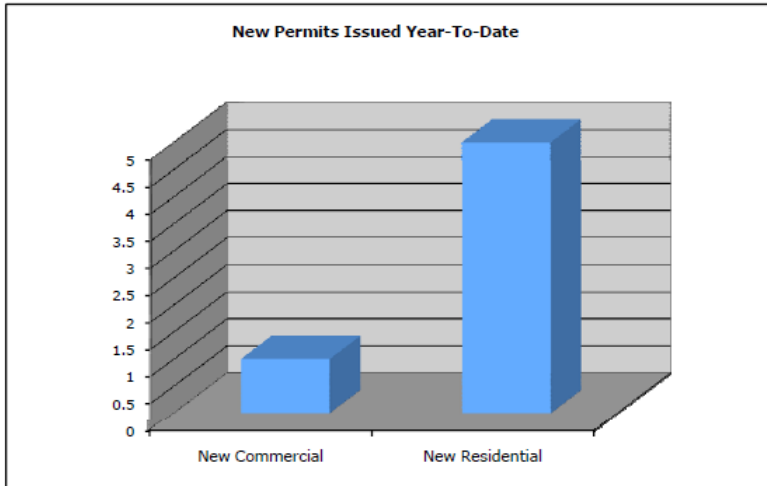


CITY OF HUDSON OAKS
FY 2009 - COUNCIL STRATEGIC DASHBOARD

PERIOD ENDING: MAY 31, 2010

Economic Development and Investment

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ACTUAL VS HISTORICAL PERMIT TRENDS YTD

PERMIT	2009	2010	VARIANCE
Commercial	2	1	-1
Residential	8	5	-3

TexPool

	Principle	Interest	Balance
General Reserve	\$97,681.95	\$16.07	\$97,698.02
Sales Tax Reserve	\$334,144.32	\$54.89	\$334,199.21
Enterprise Reserve	\$87,152.55	\$14.33	\$87,166.88
Total Reserves			\$519,064.11

Time Deposits

	Principle	Interest	Maturity Balance	Maturity Date
2 Yr Plains Capital CD	\$200,000	1.50%	\$206,079	3-Mar-11

City Council Meeting Staff Agenda Report



Future Agenda Items <i>(Council members may bring up items to be included on future agendas, but the items may not be discussed among Council Members because these topics are not part of the posted agenda for this meeting.)</i>		
Meeting date: June 24, 2010	Agenda Item #: G	Action being considered: None

Staff Recommendation:

For Council members to advise staff of any issues they would like to have added to an agenda for a future Council meeting and to be advised of the need to schedule related Council workshops or reschedule Regular Council Meetings.

Prior Board or Council Action: N/A

Background Information/Analysis:

At the May 27, 2010 Council meeting, staff wasn't asked to prepare any specific items for a future meeting. At the June 15 Budget Workshop, Council asked staff to arrange for a briefing about comprehensive planning: what it is, how it works, and how it might benefit the City. *Staff has arranged to have a nationally-recognized municipal planning professional to come speak to Council on this topic during the July 22, 2010 Council meeting.*

There are still some other issues on the staff's research list from previous Council meetings. Updates on these issues are summarized below.

1. Animal Control Ordinance (Young) – *Staff and Mayor Deen are working with the appointed and elected officials in the City of Weatherford to address the need for access to the Weatherford-Parker County Animal Shelter. Staff recommends that, when more progress has been made and there is information to report, the City's animal control needs be placed on a Council workshop agenda to allow full exploration of this topic.*
2. City website options (Young) – *At the June 15 Budget Workshop, staff presented Council with some cost information regarding needed changes to the City's site. The City's options will be further addressed through the budget development process. In the meantime, staff is working to ensure that the existing website is kept up to date, and its content improved, to the extent staffing resources and time allow it.*
3. Paperless Council Agenda Packets (Marquardt) –*At the June 15 Budget Workshop, Council was presented with information about plans to begin use of a paperless agenda process as a cost-saving measure. Use of the paperless process will begin with the July 2010 Council meeting.*

Staff Contact:

Sheri Campbell-Husband, city administrator
682-229-2407
Sheri.campbell@hudsonoaks.com